

Joint Burton Village Council and Board of Public Affairs  
Minutes  
October 11, 2022

Mayor Spanos called the Joint Meeting at 7:00PM

Visitors: Christina Piotrowski, Jennell Dahlhausen, George Hess, Jeremy Neill, Bridey Matheney, and Ann Wishart

**Roll Call:**

**Council:** Charles Boehnlein-not present Tom Blair Cory Brown  
Bonnie Richards Alex Hansel Caleb Ferroni- not present

**BPA:** Curt Johnson Nick Rundo Adam Miller

**Ordinances and Resolutions to Council:**

- a. Ordinance 2431-22 to make appropriations for current expenses and other expenditures of the Village of Burton during the fiscal year ending December 31, 2023. First reading.
- b. Ordinance 2432-22 to establish pay increases for employees for Fiscal Year 2023 First reading.
- c. Ordinance 2433-22 to establish pay increase for Bernard Pilarczyk for obtaining his Class I water license and declaring an emergency. First Reading.

Ms. Richards made a motion to approve September 26, 2022 minutes, seconded by Mr. Blair. By voice vote, motion passed.

Mr. Johnson made a motion to approve September 13, 2021 minutes, seconded by Mr. Rundo. By voice vote, motion passed.

**Fiscals Officers Report:**

Mr. Blair made a motion to pay approved invoices, seconded by Ms. Richards. By voice vote, motion passed.

Mr. Rundo made a motion to pay approved invoices, seconded by Mr. Johnson. By voice vote, motion passed.

**BPA Cashiers Report:**

Ms. Piotrowski requested the BPA to waive a NSF charge from account 3120202-9 since there check was not deposited until the week after. Mr. Rundo declined the request to waive the NSF charge.

Ms. Piotrowski gave an update on 14086 East Center St. This homeowner will be proceeding with a sewer tie in and has filled out a Mayors Permit with \$1000 for permit fee and engineering charges.

Ms. Piotrowski gave an update on the former Berkshire High School football field. Ms. Piotrowski sent the BPA members an email from the new homeowners stating that they have hired Auburn Excavating to install the backflow preventer to their Garden St water line and Auburn Excavating will be assessing the water line that is attached to the former Berkshire School to have that line separated. Mr. Neill will be installing a shut off valve on that water line.

Mr. Johnson expressed his concern on the driveway that was installed on Ford Lane to the former football field. Mr. Johnson mentioned that the concrete sidewalk was ripped out, put in asphalt gridings, and should have been replaced a while ago. Mayor Spanos mentioned that she will inform the Street Commissioner to contact the owner to have the concrete replaced.

### **Solicitors Report:**

No comment.

### **Engineers:**

Mr. Hess will be reviewing Dean Court water line repair for next year. Mr. Hess mentioned there was no update on the issue on North Cheshire Street. Mayor Spanos will inform the Street Commissioner to get in touch with Mr. Hess to fix the problem on North Cheshire.

Mr. Hess informed Mr. Rundo that ODOT had to repair the handicapped sidewalks since they were not up to code. Mr. Johnson mentioned about the catch basin by Warrens does not have curbing. Mr. Neill mentioned that it was even with the road when the road was redone. Mr. Hess will get in touch with ODOT to have them replace the curb by Hickox and East Center St.

### **Operators Report:**

Mr. Neill gave an update on Aqua Aerobics with the first tank repair. Mr. Neill mentioned the first tank should be done by January 2023. Mr. Neill mentioned that the Utility Department will be flushing hydrants the week of the 17 and 24 of October. Mr. Neill rented out the mini excavator and fixed three hydrants, and cleaned up some of the easements. Mr. Neill wanted confirmation on giving an OUPS ticket to Mr. Hess to handle, since he has the plans for the water/sewer lines. Mr. Hess will not accept any engineering requests from village residents until there is a deposit made at the village office.

Mr. Brown arrived at the Joint BPA/Council meeting at 7:16PM.

### **Mayors Report:**

Mayor Spanos appointed Lon Miller to Tree Commission.

Mr. Brown made a motion to appoint Lon Miller to Tree Commission, seconded by Mr. Hansel. By voice vote, motion passed.

Mayor Spanos sworn in Lon Miller on October 11, 2022.

Mayor Spanos appointed Rosalie Burbridge to Cemetery Board, but did not attend the joint meeting. Ms. Burbridge will be sworn in before a Cemetery board meeting.

Ms. Richards made a motion to appoint Rosalie Burbridge to the Cemetery Board, seconded Mr. Blair. By voice vote, motion passed.

### **Old Business:**

Mr. Rundo was concerned about having Mr. Pilarczyk pay increase not be affected as requested. Ms. Dahlhausen mentioned that Council would have a special meeting before the pay period ends so Mr. Pilarczyk will get a pay increase.

Mr. Neill spoke about the meter pits for the corner lot on West Park Street. Mr. Neill explained to Council that a meter pit is an outside meter, instead of it being in the basement, and the owner of Fat Daddys is requesting a meter pit. Mr. Neill informed Mr. Rundo that the shut off is already there and Mr. Neill was going to have the owners install the meter pit on their property for where the line will come into the future building. Mr. Rundo suggested purchasing the meter pit, and the Village office will send the owners the bill for the meter pit.

Ms. Dahlhausen clarified the questioning of the school zone signs for the new Berkshire Schools. Ms. Dahlhausen clarified that the village taxpayers paid for the school zone signs and it was not the school district that paid for the school zone signs. Mayor Spanos clarified the village attorney said that it is village property and the village cannot donate school zone signs.

### **New Business:**

#### **Rate Increase 6%-9%:**

Ms. Dahlhausen will provide a five-year plan for the November meeting indicating where the water and sewer rates should be. Mr. Johnson mentioned that the Village of Middlefield has increased there commercial properties 6% for water and sewer. Ms. Dahlhausen mentioned that the aging infrastructure and aging equipment would be included in the five-year plan.

#### **Complete Restoration Quote:**

Mr. Johnson mentioned that the complete restoration happens every five years. Mr. Neill informed BPA that this is an inspection for the outside and inside of the water tower.

Mr. Johnson made a motion to retain the services from Complete Restoration to examine the water tower with the rate of \$3830, seconded by Mr. Rundo. Roll Call: Curt Johnson – yes, Nick Rundo – yes, Adam Miller – yes. Motion passed.

#### **64 Seconds Quote:**

Mr. Neil mentioned that this is for next year's budget and would like to purchase a five-year plan from 64 seconds for \$2213.

Mr. Rundo made a motion to approve the quote from 64 Seconds for the five year plan in the amount of \$2213 for next years budget, seconded by Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

### **Bain Enterprises:**

Mr. Neill is requesting to purchase a valve exerciser for all the valves in the village. Mr. Neill mentioned that they have over 300 valves in the village and need to be tested annually.

Mr. Rundo made a motion to approve the quote from Bain Enterprises for handheld valve exercisers in the amount of \$10,122.85, seconded by Mr. Johnson. By voice vote, motion passed.

**Drinking Water Sand Filter Inspection:**

Mr. Neill is requesting an inspection for the sand filters for the drinking water. Mr. Neill informed BPA there are three filters in one unit. Mr. Neill mentioned that the estimated cost to replace the filter is \$300,000, and that is why Mr. Neill is requesting an inspection to see how much longer the sand filter will last.

Mr. Rundo made a motion to approve the quote from National Water Services in the amount of \$4950, seconded by Mr. Johnson. By voice vote, motion passed.

**Spare Parts:**

Mr. Neill is requesting stainless steel parts for hydrants and valves to do repairs.

Mr. Rundo made a motion to approve the quote from Winzer for spare parts in the amount of \$3396.95, seconded by Mr. Miller. By voice vote, motion passed.

**Country Hearth Christmas Donation:**

Mayor Spanos had concerns about Mr. Blair voting on the donation because Mr. Blair he is associated with the chamber of commerce. Mayor Spanos requested to have this request on the special Council meeting.

**Anthem BCBS as 2023 Healthcare Provider:**

Ms. Dahlhuasen mentioned there was a 2.3% increase from Anthem BCBS for 2023.

Mr. Hansel made a motion to approve Blue Anthem Blue Cross Blue Shield as the 2023 healthcare provider for the employees of the Village of Burton, seconded by Mr. Brown. By voice vote, motion passed.

Mr. Johnson and Mr. Rundo expressed their concerns about the parking on Hickox Street and would like Council to address this situation next meeting.

**Public Participation:**

No comment.

**Adjourn:**

Mr. Brown made a motion to adjourn, seconded by Mr. Hansel. By voice vote, motion passed. Meeting adjourned at 8:06 PM.

Mr. Johnson made a motion to adjourn, seconded by Mr. Miller. By voice vote, motion passed. Meeting adjourned at 8:06 PM.

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Deputy Administrative Assistant

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Mayor/President Pro Tem