

**Board of Public Affairs Minutes**  
**August 11, 2022**

Mr. Rundo called the BPA Meeting to order at 7:00PM.

**Roll Call:** Curt Johnson-present, Adam Miller-present, Nick Rundo-present

**Visitors:** Jennell Dahlhausen, Jake Neill, Chip Hess, Bridey Matheney, Bonnie Richards, Christina Piotrowski, Charles & Nancy Tiber, Nick Knyszek, May Lambert, and Ann Wishart.

**Visitors Report:**

**14510 North Cheshire St – Old BHS football field:**

Ms. Martin is requesting to have a water meter put between the old Berkshire high school and football field since it was not separated when it was transferred to new owners. Ms. Martin explained that her husband has talked to the new owner about putting the water meter on the existing line, but for it only to be a temporary use and eventually having their own water lines. Mr. Rundo explained that having another owner involved it could lead to issues in the future. Mr. Rundo suggested that the line from the school needs to be disconnected. Mr. Martins property already has a water connection for irrigation Mr. Rundo explained to Mrs. Martin that it needs to be “T” with two meters on the line: one used for irrigation and the other meter for the press box. Mrs. Martin explained the use for the old school football field would be an Airbnb in the press box. Mr. Rundo explained to Mrs. Martin that the next step to proceed is to get a Mayors permit, plan on where the water lines will be going on that property, explain about the proposed use on this property, and Mr. Hess can determine the tap in fee.

**Mary Lambert Tap In request:**

Mary Lambert is requesting BPA to approve a sewer tap in request on two property lots on Colony Lane. Mr. Knyszek has concerns about digging into his yard because Mr. Knyszek feels that the manhole is in his yard and does not want destruction on his property.

Mr. Johnson made a motion to approve the sewer tap in request for two parcels on Colony Lane upon getting the signatures of owners for the easement for all the properties involved that are part of the transaction, seconded by Mr. Miller. Roll Call: Curt Johnson – yes, Adam Miller – yes, Nick Rundo – yes. Motion passed.

Mr. Rundo clarified to the visitors that there will be a separate meeting for discussion on the easement and there will be a formal letter that will be sent to the certain resident’s that may be affected by this easement on their property. Mr. Tiber had questions about two drops in the manhole to Mr. Hess. Mr. Tiber told BPA they he refuses to do a 20 ft. easement on where it is located by his house, but if the Village of Burton moved the sewer line away from his house there could be an easement that Mr. Tiber will sign.

### **Cashiers Report:**

Ms. Piotrowski requested an abatement for account 1260 in the amount of \$75.25. Ms. Piotrowski gave the BPA a history on account 1260 to view their status on water and sewer payments.

Mr. Johnson made a motion to abate \$75.25 to account 1260, seconded by Mr. Miller. By voice vote, motion passed.

### **Solicitors Report:**

#### **Resolution 2022-23 First Reading:**

First reading Resolution 2022-23 amending section 125 of the rules and regulations of the Village of Burton Board of Public Affairs requiring a point of sale inspection for all properties with water or sewer serviced by the Village of Burton declaring an emergency. Mr. Rundo made a motion to waive further readings for Resolution 2022-23, seconded by Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Mr. Rundo made a motion to adopt Resolution 2022-23, seconded by Mr. Miller. Roll Call Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

### **Engineers Report:**

No comment.

### **Clerk/Treasurer Report:**

Mr. Rundo made a motion to approve the emergency water line replacement done by Woodford Excavating LLC was estimated of \$50,000 in repairs but in actual it cost \$67,622.21, seconded by Mr. Miller. By voice vote, motion passed.

Mr. Johnson made a motion to approve July 12, 2022 minutes with corrections, seconded by Mr. Miller. By voice vote.

Mr. Miller made a motion to approve July 26, 2022 special meeting minutes, seconded by Mr. Johnson.

Mr. Rundo made the motion to pay approved bills in the amount of \$119,902.97, seconded by Mr. Johnson. By voice vote, motion passed.

### **Operators Report:**

Mr. Neill said the NPDES permit renewal is every five years and the permit expired in February 2023. Mr. Neill said the renewal application needs to be submitted by September 1, 2022. Mr. Neill informed BPA that the old way of renewing the permit was having an elected official

signing off on it, but now they require it to be electronically and have a pin for approving the permit. Mr. Neill is requesting the BPA to request Mr. Jeremy Neill to have authority for permit renewal application for the WWTP.

Mr. Rundo made a motion to approve delegating authority to the Utilities Supervisor/Operator of record, Jeremy M. Neill, a duly authorized representative to sign and submit NPDES permit # 3PB00066\*ID renewal for the Village of Burton, seconded by Mr. Johnson. Roll Call: Nick Rundo – yes, Curt Johnson - yes, Adam Miller – yes. Motion passed.

**Old Business:**

Mr. Neill mentioned that Pat Prestons water line passed the bacteria test, tied in, and water line is working properly.

Mr. Rundo clarified Aqua-Aerboics System letter that they have approved the 5-year warranty on the filters. Mr. Johnson explained to BPA that there are two houses that are connected at the same sewer line that leads to the main.

Mr. Johnson recommended to BPA that sewer/water lines should be separated and not connected to neighbor’s lines, and will need to be added on the point of sale application for the lines to be corrected. Mr. Neill has concerns about the condominiums regarding water/sewer lines connected throughout the development on Shannon Ct.

Mr. Rundo informed BPA about the School Easement, it is moving forward. Mr. Neill will be continuing to flush hydrants twice a year in the Spring and Fall.

Mr. Neill informed BPA that there was a bubble in the road that formed around North Cheshire and Cook St. Mr. Neill cannot determine if it is a water line leak and tested water. Ms. Dahlhausen mentioned that the Street Department would be digging it up after the Geauga County Fair.

**Adjourn:**

Mr. Rundo moved to adjourn and Mr. Johnson seconded. Meeting adjourned at 8:17PM.

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BPA Chairman

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Clerk