

Board of Public Affairs Minutes

April 14th, 2020

Mr. Johnson called the BPA Meeting to order at 7:00 PM.

Roll Call: Curt Johnson-present, Nick Rundo-present, Adam Miller- not present

Visitors: Christina Piotrowski, Jennell Dahlhausen, Jake Neill, Ann Wiskart

Visitors Report:

Nothing to Report

Cashiers Report:

Nothing to Report

Solicitor Report:

Nothing to Report

Engineer Report:

Nothing to Report

Clerk/Treasurer:

Mr. Johnson made a motion to approve change order for Cold Harbor Building Company amendment 004, seconded by Mr. Rundo. Roll Call: Curt Johnson – yes, Nick Rundo – yes. Motion passed.

Mr. Rundo made a motion to approve change order for Cold Harbor Building Company amendment 005, seconded by Mr. Johnson. Roll Call: Nick Rundo – yes, Curt Johnson – yes. Motion passed.

Mr. Johnson made a motion to approve the March 24th, 2020 BPA minutes, seconded by Mr. Rundo. All in favor. Motion passed.

Mr. Johnson made a motion to pay the approve bills, seconded by Mr. Rundo. All in favor. Motion passed.

Ms. Dahlhausen presented to the Board of Public Affairs the final budget.

Operators Report:

Mr. Neill informed BPA that last year, we did the bulk water policy and purchase the hydrant meter. Mr. Neill explained to the board members that the Utility Operator fills up at the water plant for anyone transporting bulk water. Mr. Neill mentioned with the school project going on, the construction company is going to need water for the project. Usually a company will rent a meter from the municipality for a hydrant, and then it is read as they use it to charge them appropriately. Mr. Neill explained that they do not have a deposit or some type of an insurance on the meter. Mr. Neill informed BPA that some municipality charge a rental fee in case the meter gets damaged. Mr. Neill informed the board members the hydrant meter itself was \$1300.00 and the backflow preventer was \$600.00-\$800.00. Mr. Neill informed BPA that there

needs to be a meter at the school site, while the construction is going on. Mr. Neill suggested to the board members for the Berkshire School site to fill out a mayors permit with a deposit fee. Ms. Dahlhausen suggested to BPA to rent this meter it is \$500.00 non-refundable and do a waiver for anything that is damaged on the meter they will need to fix.

Mr. Johnson made a motion to approve the \$500.00 rental fee for the bulk meter with a waiver included with a form, seconded Mr. Rundo. Roll Call: Curt Johnson – yes, Nick Rundo – yes. Motion passed.

Mr. Johnson suggested to add a sentence in the Village of Burton Rules and Regulations that if someone is caught stealing water from a hydrant should be penalized \$1000.00. Mr. Johnson suggested to Ms. Dahlhausen that he would like the penalty fee to be \$1000.00 for a Resolution to be approved for the next BPA meeting.

Mr. Neill informed the BPA board members about two quotes one for a utility valve maintenance trailer unit. Mr. Neill talked to the Street Commission and both felt that this piece of equipment would satisfy the needs for the Village of Burton to maintenance water valves and clean storm sewers. Mr. Neill informed the board members that it would cost \$38,000.00 for the unit. Mr. Neill is hoping that this piece of equipment would fall under the BWC Grant, which exceeds to \$40,000.00. Mr. Neill explained to the board members if this piece of equipment cannot be used for the BWC Grant, that the three departments (Water/Sewer/Street) budget for this equipment in 2021.

Mr. Neill informed BPA that the company looked at multiple hydrants, but the one hydrant on Rapids Rd. is to the age of non-repairable and budget for a new hydrant in 2021. Mr. Neill informed BPA that the other hydrants that were looked at were able to repaired. Mr. Neill informed BPA that they will start hydrant flushing from April 20th, 2020 through May 1st, 2020.

Mr. Neill informed BPA that the project is moving along and working on the sludge holding tank that was the change order 005. Mr. Neill informed BPA that the E2 tank holds 1.3 million gallons of water and after the rain storm it filled about 1 million gallons of water.

New Business:

Nothing to Report

Old Business:

Nothing to Report

Adjournment:

Mr. Rundo made a motion to adjourn the meeting at 7:55 pm. All in favor.

BPA Chairman

Clerk