

Burton Village Council Meeting  
Minutes  
April 8, 2019

Mayor Hernandez called the meeting to order at 7 PM.

Visitors: Jennell Dahlhausen, Dan Demko, Marcianne Kimpton, Jack Garner, Vicky Spanos, Chris Semrock (Waste Management), Sally Erickson, Joe Kozial.

**Roll Call:**

Council: Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes.

Mr. Blair moved to approve the agenda, seconded by Mr. Brown. Roll Call: Tom Blair – Yes, Cory Brown – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to approve the minutes of March 25, 2019 as written, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes. Motion passed.

**Mayors Report**

The Mayor introduced Ms. Erickson, who is interested in serving on the Cemetery Board. Ms. Erickson stated she is a lifelong resident of the Village of Burton and is now retired. She is looking for something to do to give back to the community and she thought this would be a “quiet” job. Mr. Blair moved to appoint Ms. Erickson to the Cemetery Board, seconded by Mr. Boehnlein. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Cory Brown – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes. Motion passed.

Ms. Erickson was sworn in.

The Mayor stated he attended the HDAC meeting, where a new board member was appointed.

Dan Demko is proposing a senior housing development west of Preston KIA outside the village. The development is called Hillside Village and Mr. Demko has requested to annex the property. A presentation will be provided at the next Council Meeting on April 22<sup>nd</sup>.

Mayor attended the Township meeting. The Trustees are going to hire an attorney to research a JEDD. Ms. Spanos would like to schedule a meeting with the Trustees since the village hasn't agreed on what they would prefer to do. Mayor stated that the Trustees aren't ready to meet yet and he will schedule something when they are prepared and all avenues are being considered. Ms. Spanos stated she would like to discuss the topic with them before they make a decision so everyone is on the same page. Discussion followed.

### **Fiscal Officers Report**

Ms. Dahlhausen brought attention to a letter she provided to Council when she was hired requesting to be hired with her years of OPERS service, which at this time is 12 years. A few letters from past employees that were granted the same request were also presented. Mayor suggested to Council that Ms. Dahlhausen's probation period be extended another 6 months due to the budget cycle being one full year. Discussion followed.

Mr. Neill stated when he was hired, the same thing was agreed on but there was never a motion made by Council or anything given to him in writing. Mayor suggested Mr. Neill provide a similar request in writing.

Mr. Boehnlein moved to grant Ms. Dahlhausen's request to be hired in with 12 years of previous government of service for the vacation time tier, seconded by Ms. Spanos. Roll Call: Charles Boehnlein – Yes, Ruth Spanos – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba – Yes, Bonnie Richards – Yes. Motion passed.

Ms. Dahlhausen state the 2019 Final Appropriations was approved by the County Budget Commission and the State Audit will be held most likely next month.

Ms. Dahlhausen has noticed since coming in early there are more people that come in or call between the hours of 4 and 5PM for water sewer than between 8 and 9AM. She requested the hours of the Fiscal Officer be changed with the Deputy Administrative Assistant position. Mr. Boehnlein moved to change the Fiscal Officers hours from 8AM to 4PM and the Deputy Administrative Assistant's hours from 9AM to 5PM, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Ruth Spanos – Yes, Cory Brown – Yes, Nick Tromba – Yes, Bonnie Richards – Yes. Motion passed.

Mr. Boehnlein moved to pay all approved invoices, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

### **Ordinances and Resolutions**

Mayor placed Resolution 2019-11, requesting the County Auditor to certify the taxing authority the total tax valuation of the subdivision and the dollar amount of revenue that would be generated by a specified number of mills, on third reading. Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes. Motion passed.

### **Old Business**

Mr. Semrock, Senior District Manager of Waste Management, gave an update on the Single Trash Hauler Program and stated that everything went smooth with the trash collection. There were a couple things they need to take care of but that will be addressed this week. Mayor commended Nick Tromba for his dedication in accomplishing this service for the residents.

### **New Business**

Mr. Neill explained a request to increase the Technical Services fund of the loan for soil testing at the Waste Water Treatment Plant. This does not exceed the loan amount but we

ran into issues with the soil in the construction area and we need to have the soil tested before building any structures to make sure we are building on good soil. We are also doing cast in place instead of precast so the concrete is tested as well. Mr. Neill stated it is easier for them to move small amounts of money over to Technical Services as needed than to try to move the money back into the Contingency fund to utilize it for something else.

Mr. Neill stated the construction company is slightly behind schedule but the progress is good. He invited Council to come down and check out the improvement.

Mr. Boehnlein moved to approve the increase of \$25,000 from Contingencies to Technical Services for additional soil testing from SME, seconded by Mr. Brown. Roll Call: Charles Boehnlein – Yes, Cory Brown – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

Mayor reminded everyone the Easter Egg Hunt will be held on April 20<sup>th</sup> at 11 AM.

### **Public Participation**

Mr. Demko is looking forward to discussing his project with Council at their next meeting. There was a study completed out of Columbus and they found the closest area for Geauga County seniors to live in independent living is the Willoughby area. He said there is a serious need, which would also increase the water and sewer accounts by about 20% with a proposed 120 to 160 units connected by the garage wall. More details will be presented at the April 22<sup>nd</sup> meeting.

Mr. Neill stated the current water and sewer plants are able to handle the current customers and the sewer plant is being designed with the potential for future growth. He added that any new customers should have to pay for any new equipment needed through the tap in fees and as a resident, he feels it is not acceptable for the residents of the village to pay for the upgrades when we can handle what is serviced at this time. He added that he has no problem with the village growing but he wants Mayor and Council to remember that if the village grows, the staff may need to increase as well. Mr. Neill stated that tap in fees need to be increased.

Mr. Garner expressed concern about having to add on to our new waste water plant with the potential school and Hillside Village customers.

Mr. Boehnlein moved to adjourn, seconded by Mr. Tromba. By voice vote the motion passed. Meeting adjourned at 8:07 PM.

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Fiscal Officer

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Mayor/Council President