

Board of Public Affairs Minutes
May 14, 2019

Mr. Johnson called the BPA Meeting to order at 7:00PM.

Roll Call: Curt Johnson-present, Adam Miller-present, Nick Rundo-absent

Visitors: Jennell Dahlhausen, Jake Neill, Chip Hess, Bridey Matheney, Joe Hernandez, Ann Wishart, Richard Fenchie, Bill Brooks.

Visitors Report:

Nothing to report.

Mr. Rundo Arrived at 7:01PM.

Cashiers Report:

Ms. Piotrowski provided a list of accounts that are delinquent over the \$500 limit or 2 payments behind. The Board would like to proceed with shut off.

There are three accounts with penalties requesting abatement, Brian Passow, James Clarke and Laura Herris. Mr. Passow and Mr. Clarke have a good payment history and aren't used to the monthly billing yet. Ms. Herris stated she dropped a payment off on April 17th in the back drop box but the box is checked daily. The Board discussed giving everyone one penalty abatement and to keep record so they know which accounts have already used their one abatement. Mr. Rundo moved to abate penalties on the Clarke, Passow and Herris accounts, seconded by Mr. Miller. By voice vote, all Board members agreed.

The Bukovics meter on Carlton Street was briefly discussed. Mr. Neill stated he will know more about the low usage after the next meter reading is obtained later this week.

Solicitors Report:

Ms. Matheney reviewed a few changes to the finalized AT&T cell tower contract. She added all of the suggested changes by BPA and Mr. Neill. Mr. Miller moved to recommend the approval of the proposed AT&T cell tower contract to Council, seconded by Mr. Rundo. By voice vote, all Board members agreed.

Ms. Matheney reviewed several changes to the BPA Rules & Regulations. Much discussion was held on the turn on/off fee. A decision to increase the total of both fees to \$150 was made by the Board. Ms. Matheney will have resolutions for the changes provided to the Board for the June meeting.

Engineers Report:

Mr. Hess asked for approval to provide revised tap in fees. Currently we charge per unit but we have the option of charging per bedroom. BPA would like to proceed with Mr.

Hess providing revised tap in fees for approval. Ms. Dahlhausen will put draft a resolution together for the next meeting. Ms. Matheney reminded everyone BPA approves sewer rates and Council approves water rates.

Clerk/Treasurer Report:

Mr. Johnson moved to approve the April 22, 2019 meeting minutes, seconded by Mr. Miller. By voice vote, all Board members agreed.

Mr. Rundo moved to pay approved bills, seconded by Mr. Miller. By voice vote, all Board members agreed.

Operators Report:

It is still unknown if Mr. Judd's water lateral was repaired on the corner of 87 and Elmar Blvd. Mr. Hess will call the contractor again.

Mr. Neill presented a sewer jet that he would like to purchase. The Board already gave him approval for the purchase but he wanted to give them the opportunity to ask questions or discuss concerns. The Board agreed with the purchase.

Previous projects for water and sewer lines were discussed. Mr. Neill stated Mr. Hess provided him with a color coded copy of the lines and when they were repaired/replaced. Mr. Johnson recommended having some kind of binder with this information for new BPA members.

Old Business:

The damaged piece of sidewalk and the driveway apron at Mr. Schwendemen's 14050 East Center Street property will be repaired this summer.

There is another water break on Evergreen Drive. Mr. Neill is hoping we won't have to contract the job out but if it gets worse he will have to hire someone. He is down an employee and the Street Department is busy preparing for Memorial Day.

Ms. Dahlhausen stated she received a request from Sunrise Springs about purchasing large amounts of water from the village. The employee from Sunrise Springs stated other places charge one cent per gallon and we charge four cents, so it isn't beneficial for him to purchase water from us. The Board decided they would like to stick with the current fee schedule.

Mr. Rundo presented a form for construction procedures and a chart for what process is required with permits. Mr. Rundo feels there needs to be more organization with this process. After much discussion, Mr. Miller and Mr. Neill stated they will get together to update the Standard Operating Procedures. Ms. Dahlhausen stated a committee for the construction procedures can begin meeting after that is established.

New Business:

Mr. Johnson placed Resolution 2019-13, designating Jennell Dahlhausen to attend mandated Ohio House Bill 9 Public Records Training for BPA Members as their representative, on first reading. Mr. Johnson moved to waive further readings, seconded by Mr. Miller. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Johnson moved to adopt, seconded by Mr. Miller. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Neill presented a quote for GIS Mapping that was provided by RCAP. They will track village lines and valves, putting the information into GPS mapping. The quote provided was for the water, sewer and storm sewer lines, totaling \$20,000. Council would have to approve the storm sewer portion of the quote.

Mr. Hartman’s resignation was discussed. Council already accepted his resignation letter at the May 13th meeting.

Mr. Miller moved to adjourn, seconded by Mr. Rundo. Meeting adjourned at 8:38PM.

BPA President

Clerk