

Burton Historic District Review Board  
October 21, 2019  
6:00 pm - Burton Village Hall

The meeting was called to order at 6:00 pm.

Board members: Alison Weeks - yes, Charles Weikart – yes, Christine Heltzel – yes, Ruth Spanos - yes.

Visitors: Jennell Dahlhausen, Tim Hess

**Permit 1021-19 KTH Properties:**

Mr. Hess is requesting a freestanding sign in front of his new business with a small sign that will hang off of it for a potential tenant (option 1A). Mr. Hess is also proposing to install his Nationwide sign on top of the porch. This sign lights up and he would like to have it up for about a year and a half at the most.

Ms. Weeks stated she feels the Nationwide sign would detract from the character of the home. She asked if there were other options available to Mr. Hess or if he could add Nationwide to the freestanding sign. Ms. Heltzel agreed and stated Subway wasn't permitted to hang a similar illuminated sign.

The option of not lighting the sign was mentioned and possibly hanging the sign from a different location. Mr. Hess said hanging the sign from a different location on the porch wouldn't be conducive for front egress of the building.

Mr. Hess would like the option of possible lighting of the freestanding sign like the sign at the neighboring restaurant, Warrens Spirited Kitchen. The Board didn't see an issue with lighting on the freestanding sign.

After much discussion, Mr. Hess stated he would like to hold off on the Nationwide sign part of the permit and research his options.

Ms. Weeks moved to approve the freestanding sign, option 1A, of the KTH Properties sign, seconded by Mr. Weikart. By voice vote, all agreed.

**Additional Business:**

Mr. Weikart moved to approve the minutes of the October 7, 2019 meeting, seconded by Ms. Spanos. By voice vote, all agreed.

Mr. Weikart stated he would like to see some rules in place for the Historic District Review Board to be more specific about what is acceptable with metal roofs. He added the fasteners on metal roofs need replaced every 15 years, which Ms. Heltzel stated could be a requirement added to the ordinance.

Ms. Dahlhausen informed the Board any changes to the ordinance would need to be reviewed by the Village Solicitor, then approved by the Board as a recommendation for Councils approval. Ms. Weeks would like to review this early 2020 and possibly contact someone on the state level that could educate Council of the importance of the Historic District.

**Adjourn:**

Ms. Weeks moved to adjourn, seconded by Mr. Weikart. By voice vote, the motion passed. The meeting adjourned at 6:30 pm.

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Board President

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Clerk