

Burton Village Council/BPA Joint Meeting
Minutes
November 13, 2018

Mayor Hernandez called the meeting to order at 7 PM.

Visitors: Marcianne Kimpton, Jack Garner, Tyler Lee, Dan Perko, Hunter Lee, Adam & Tammy Lee, Patty Yehl, Jake Neill, Chip Hess, Bridey Matheney.

Roll Call:

Council: Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown - Yes, Charles Boehnlein – Yes.

BPA: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes.

Mr. Boehnlein moved to approve the minutes of October 22, 2018 as written, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Miller moved to approve the minutes of October 9, 2018 as written, seconded by Mr. Rundo. By voice vote, all members approved.

Mayor Hernandez would like to add Single Trash Hauler under Old Business and Pending Litigation under Executive Session. Ms. Dahlhausen also asked to add the approval of the October 29th Special Council Meeting. Mayor Hernandez asked for a motion to approve the amended agenda for November 13, 2018. Mr. Boehnlein moved to approve the agenda as amended, seconded by Ms. Spanos. Roll Call: Ruth Spanos – Yes, Nick Tromba – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Adam Miller – Yes, Nick Rundo – Yes, Curt Johnson – Yes. Motion passed.

Mr. Boehnlein moved to approve the special meeting minutes of October 29, 2018 as written, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

New Police Officers

Mr. Boehnlein moved to hire Tyler Lee as a Burton Village Police Auxiliary Officer, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mayor Hernandez swore in Mr. Perko as a full time Police Officer and Mr. Lee as an Auxiliary Officer for the Police Department.

Public Participation

Ms. Yehl, representing the Berkshire Hills Apartments (BHA) is having an issue with tenants not paying their water and sewer bills, and the tenants at BHA are starting to

realize if they make one payment every 6 months they will avoid disconnection of service. One tenant has a \$1,000 bill at this time and the BHA is concerned they are going to get stuck with the bill. They were told by the courts that they can't evict a tenant for not paying their utility bill. All new renters are placed on the monthly billing in hopes that will help them keep up with their payments.

Mr. Johnson reviewed the BPA Rules and Regulations and made a few suggested changes to delinquent account balances which will be presented at the next meeting.

Mayors Report

The Mayor attended a planning and zoning workshop and learned a lot about concerns with the new cell towers being installed in right of ways. He mentioned that we can regulate these towers somewhat but can't prohibit them. Mayor suggested creating an application process for the cell towers.

The Mayor has been attending the Burton Township meetings.

Fiscal Officers Report

Ms. Dahlhausen provided a list of expenses and revenues. She is currently working on the 2019 Interim Budget and will meet with the Budget Commission next week.

Mr. Boehnlein moved to pay approved Council invoices, seconded by Mr. Tromba. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Rundo moved to pay approved BPA invoices, seconded by Mr. Miller. By voice vote, all members approved.

Cashiers Report

Ms. Hernandez stated all scheduled shut off accounts for October are paid. There is a customer that is scheduled to be shut off due to not making a payment for the last 6 months.

Ms. Hernandez stated that a letter was sent to a residence on Hickox Street concerning a multi-family home with one meter. A surcharge has been added to the account.

Ms. Hernandez added the village received payment for our first bulk water sale.

Ms. Hernandez stated she is noticing customers are having issues keeping up with quarterly bills. She feels if customers are billed monthly, as opposed to quarterly, it might help to keep up on paying their bills.

Mr. Johnson suggested adding a section to the Rules and Regulations, as we had in the past, that if an account reaches a certain delinquent amount they will be shut off. The previous threshold was \$300, but the Board discussed increasing that amount to \$500. The Board also suggested projecting how payment plans are scheduled so the account is paid off by the next quarterly bill.

Ms. Hernandez expressed her concern with customers defaulting on payment plans and not paying the dates scheduled. The Board would like to make it clear to the customer that a payment plan is a convenience to the customer and if they don't hold to making the payments on the dates scheduled, the water service will be disconnected and they will have to pay the balance of the account in order to restore service.

Engineers Report

Mr. Hess submitted the application for the Goodwin Ave Project.

Mr. Hess also submitted all needed documents to EPA for the Chemical Feed issue that needed corrected.

Operators Report

Mr. Neill stated that everything is running smoothly with the new sewer plant construction. ARCADIS is taking periodic photos of the progress.

The Utilities Department has been completing lead and copper sampling.

Cold Harbor Building Company has requested to construct the flow equalization basin and final settling tanks of concrete as opposed to cast iron. This will be discussed more in the future when final numbers are presented to the Board. Mr. Johnson expressed concern of pouring concrete in cold temperatures.

Ordinances and Resolutions

Mayor Hernandez placed Resolution 2018-22, supporting the establishment of the Cuyahoga River Water Trail as a designated Water Trail by the Ohio Department of Natural Resources, on first reading. Mr. Blair moved to waive further readings, seconded by Mr. Boehnlein.

Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Blair moved to adopt, seconded by Mr. Boehnlein. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Old Business

Mayor Hernandez has received some feedback on the Strategic Plan. A copy was also given to the Burton Township Trustees.

Mayor Hernandez is still compiling the information on the single hauler trash and will present the information to Council at the November 26th meeting.

New Business

Mayor Hernandez said the Village hasn't received the 2019 Fire Department contract yet. He will be attending the meeting on November 29th to discuss the possibility of a fire district.

There was a recent issue with grease built up in the sewer line in front of JC's. The Board may want to be stricter with restaurants and grease trap maintenance. Mr. Neill plans to jet the line several times a year to prevent the issue.

Ms. Hernandez received a request from Ms. Lillibridge concerning removing a surcharge on her account for her rental on Spring Street. The surcharge is added because it is a duplex with only one meter at the property, but she isn't renting one of the units at this time. The Board stated that they will remove the surcharge when they obtain another meter for the additional unit.

Mr. Johnson moved to adjourn, seconded by Mr. Miller. The BPA meeting adjourned at 8:06 PM.

Executive Session

Mr. Boehnlein moved to enter into executive session at 8:06 PM to discuss pending litigation, seconded by Mr. Brown. Roll Call: Charles Boehnlein – Yes, Cory Brown – Yes, Nick Tromba – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes. Motion passed.

Council exited executive session at 8:27 PM.

Mr. Blair moved to adjourn, seconded by Mr. Tromba. By voice vote the motion passed. Roll Call: Ruth Spanos – Yes, Nick Tromba – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Adam Miller – Yes, Nick Rundo – Yes, Curt Johnson – Yes. Motion passed. Meeting adjourned at 8:28 PM.

Fiscal Officer

Chairperson