

Burton Village Council  
Organizational Meeting  
9 January 2017

Mayor Koster called the meeting to order at 7 PM.

Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes  
Craig Ronyak – Yes, Joe Hernandez – Yes.

Visitors present were Marcianne Kimpton, Pat Linn, Ken Moses, Joe Kozial,  
Ann Wishart.

Mayor Koster notified the public that Mr. Charlie Blair had resigned his  
Council seat effective 31 December 2017. The open seat will be  
advertised in the Geauga Maple leaf as the Village Council seeks to fill  
the vacancy. Mayor Koster asked Council for a motion to accept the  
resignation of Mr. C. Blair. Mr. Boehnlein moved to accept Mr. C. Blair's  
resignation and Mr. Ronyak seconded the motion. By voice vote the  
motion passed.

#### ELECTION OF COUNCIL PRESIDENT PRO TEM.

Roberta Dobay nominated Charles Boehnlein for Council President Pro  
Tem. There were no other nominations.

Ms. Dobay moved to elect Charles Boehnlein as Council President Pro  
Tem. Mr. Hernandez seconded the motion. By voice vote the motion was  
adopted.

Mayor Koster moved to adopt the agenda for the organizational  
meeting. Roll Call: By voice vote, motion adopted.

#### Assignment of Standing Committees

- a. Long Range Planning Committee – Tom Blair
- b. Berkshire Community Planning Association – Craig Ronyak
- c. Century Village representative – Joe Hernandez
- d. Geauga County Fairboard – Charles Boehnlein
- e. Finance, Funding and Personnel Committee – Charles Boehnlein  
and Joe Hernandez
- f. Cable and Internet – Roberta Dobay
- g. Safety Committee – Craig Ronyak
- h. Street Committee – Roberta Dobay

Council Representation to Boards established by Ordinance or the Mayor  
(with Council advice) were made as follows

- Planning and Zoning Commission – Tom Blair
- Board of Zoning Appeals – Charles Boehnlein

Cemetery – Roberta Dobay  
Tree Commission – Open  
Historic District Architectural Review Board – Joe Hernandez  
Board of Public Affairs – Open

The duties and oversight of the Newsletter were placed with the Deputy Administrative Assistance.

Council accepted the meeting dates for 2017 and kept the 7 PM start time.

Council		BPA
9 Jan	23 Jan	10 Jan
13 Feb	27 Feb	14 Feb
13 Mar	27 Mar	14 Mar
10 Apr	24 Apr	11 Apr
8 May	22 May	9 May
12 Jun	26 Jun	13 Jun
10 Jul	24 Jul	11 Jul
14 Aug	28 Aug	8 Aug
11 Sep	25 Sep	12 Sep
10 Oct (Joint)	23 Oct	10 Oct (joint)
13 Nov	27 Nov	14 Nov
11 Dec	26 Dec (if needed)	12 Dec

Mr. Boehnlein moved to approve the Geauga County Maple Leaf newspaper for legal notices and Mr. Hernandez seconded the motion. By voice vote, motion passed.

Mr. Boehnlein moved to authorize the Fiscal Officer to liquidate obsolete, broken, or otherwise unused Village equipment valued at less than \$1,000 per item returning any funds obtained to either the General fund or Water/Sewer funds as appropriate based on prior Council approval of the items to liquidated. Mr. Ronyak seconded the motion. By voice vote, motion passed.

Mr. Ronyak moved to approve the attendance and expenditure of funds for the Fiscal Officer, Deputy Administrative assistant, Mayor, Police Staff, and Street Staff at conferences and workshops within the state of Ohio in 2017. Mr. Hernandez seconded the motion. By voice vote the motion passed.

Mr. Boehnlein moved to approve the waiving of public reading of Council minutes for all meetings during the year. Ms. Dobay seconded the motion. By voice vote the motion passed.

Mayor Koster asked for a motion to authorize the Mayor to enter into Contract agreements for values less than \$4,000.00. Mr. Boehnlein moved to authorize the Mayor to enter into contract agreements for values less than \$4,000.00. Mr. Ronyak seconded the motion. By voice vote the motion passed.

Mr. Boehnlein moved to adjourn from the organizational meeting at 7:30 PM. Mr. T. Blair seconded the motion. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Craig Ronyak – Yes. Motion passed.

Mayor Koster called to order the regular Council meeting for 9 Jan 2017. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Craig Ronyak – Yes, Lisa Hernandez – Yes.

Mr. Boehnlein moved to approve the minutes of 12 December 2016. Mr. Ronyak seconded the motion. By voice vote the motion passed.

Mr. Paquette asked that the minutes adopted on 24 October 2016 be amended to include the motion to adopt and approve Ordinance 2294-16. That Ordinance was completed and documented but not included in the final draft of the minutes. Mr. Boehnlein moved to amend the minutes of 24 October 2016 to include the motion adopt and approve Ordinance 2294-16. Mr. Ronyak seconded the motion. By voice vote the motion passed.

#### FISCAL OFFICERS REPORT:

Mr. Paquette presented Council with the Certification of Balances that will be forwarded to the County Auditor on Thursday, 12 January 2017. Mr. Paquette pointed out to Council that the increased carry over in the General Fund was the result of increased income tax revenue, a final inheritance tax settlement, and the refund of monies advanced to the Street Capitalization Fund. The overall result is that the Village is in a better five year projection than before, however the trend is still down as expenses exceed revenue.

Mr. Paquette offered a recap of 2017 proposed final Budget, noting that there were no changes at this time. The resolution to request an amended budget will be presented to Council on the 23<sup>rd</sup> of January.

Mr. Paquette provided a summary of open issues from 2016.

The Finnerty property at 14563 E Park will be placed on sheriff's sale on 2 Feb 2017

The Burton Fox Inn at 14656 S Cheshire has been ordered into foreclosure and will be sold at private auction.

The owners of the Gordon property have been contacted about the appearance of their property and some improvement has been made.

The Fire Department is still looking to demolish the building at 13810 Spring street pending the approval of the Historical District Architectural Review Board.

There are several open issues before the police including the stop sign at Seco and Elmar, the car carrier unloading on West Center, parking on Goodwin and the AAA Safe driver course

The arborist, G-TV and fire department contracts are pending.

The Property Management ordinance, Historic District ordinance and Income tax ordinances are still under discussion

The Capital Improvement Plan for the Village has not been adopted yet.

Mr. Paquette recommended offsite storage of computer data and his preferred source is Villager Data Services. Council had no objections.

Mr. Paquette reminded Council that the Planning Commission and the Board of Zoning Appeals will meet together on 19 January with Mr. Dietrich from Geauga County Planning and on 26 January with Mr. Jemison from the Geauga Growth Partnership. Council and visitors are welcome. The meetings will be held at 7 PM in the Berkshire High School library.

Mr. T. Blair moved to accept and pay approved invoices. Mr. Ronyak seconded the motion. By voice vote the motion was approved.

#### ORDINANCES AND RESOLUTIONS

Mr. Ronyak introduced Resolution 2017-01, requesting tax advances for the first half real estate tax collection on January 27th and February 3rd and declaring an emergency, and moved to waive further readings. Mr. Boehnlein seconded the motion. Roll Call: Craig Ronyak – Yes, Charles Boehnlein – Yes, Roberta Dobay – Yes, Je Hernandez – Yes, Tom Blair – Yes,

Mr. Ronyak moved to adopt Resolution 2017-01 and Mr. Boehnlein seconded the motion. Roll Call: Craig Ronyak – Yes, Charles Boehnlein – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Tom Blair – Yes. Resolution 2017-01 is adopted.

Mr. Boehnlein introduced Resolution 2017-02, authorizing the Fiscal Officer to transfer appropriated funds from A01 General Fund to B01 Street in the amount of \$130,000, B05 Police in the amount of \$260,000, B08 Fire and Rescue Fund in the amount of \$30,000, and B10 Salary Services in the amount of \$1,000 and declaring an emergency, and moved to waive further readings. Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Tom Blair – Yes. The motion passed.

Mr. Boehnlein moved to adopt Resolution 2017-02 and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Tom Blair – Yes.

Resolution 2017-02 is adopted.

Mr. Boehnlein introduced Resolution 2017-03, authorizing the Fiscal Officer to transfer appropriated funds from E01 Water Operating Fund to E13 Water Distribution in the amount of \$50,000 and to E15 Water Replacement Funds in the amount of \$20,000 and declaring an emergency, and moved to waive further readings. Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Tom Blair – Yes. Motion is passed. Mr. Boehnlein moved to adopt Resolution 2017-03 and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Tom Blair – Yes. Resolution 2017-03 is adopted.

Mr. Boehnlein introduced Resolution 2017-04, authorizing the Fiscal Officer to advance appropriated funds from A01 General Fund to D04 Street Capitalization in the amount of \$30,000 and declaring an emergency, and moved to waive further readings. Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Tom Blair – Yes. Motion is passed. Mr. Boehnlein moved to adopt Resolution 2017-04 and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes. Resolution 2017-04 is adopted.

#### MAYORS REPORT

Mayor Koster reported that Mr. Csepi of the Street Department is resigning effective 17 Jan 2017. His position will also be advertised.

#### OLD BUSINESS

Ms. Dobay and Council discussed the renewal of the G-TV contract. Ms. Dobay and Mr. Ronyak acknowledged that Mr. Jevnikar of G-TV had addressed all the concerns the Village had regarding access and coverage. The only sticking point remaining regarded access by communities not contributing funding to G-TV. Mr. Hernandez suggested that Council stipulate to Mr. Jevnikar that he attempt to gather more monetary support from those communities not currently participating but receiving the benefits. Further, Mr. Hernandez felt that G-TV should partner more with the Burton Public Library. Mr. Koster stated that outreach and education are important to getting more users. Mr. T. Blair moved to continue to contract with G-TV for local tv service. Mr. Ronyak seconded the motion. By voice vote the motion passed. Mr. Paquette stated that he would contact Mr. Jevnikar and obtain a new contract and prepare an ordinance to put it into place.

#### NEW BUSINESS

No new business was brought before Council

OPEN PUBLIC PARTICIPATION

Mayor Koster recognized Mr. Moses. Mr. Moses asked about the driveway off Ronyak Paving's property. Mr. Paquette stated that the Village was awaiting word from Ronyak Paving as to how they wanted to proceed at which time they go to either Planning Commission or Board of Zoning appeals.

Mr. Boehnlein moved to adjourn and Mr. Ronyak seconded the motion. Meeting adjourned at 8:05 PM.

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Fiscal Officer

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Mayor/Council President pro tem