

Burton Village Council
Minutes
27 November, 2017

Mayor Koster called the meeting to order at 7 PM.

Roll Call:

Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Craig Ronyak – No, Joe Hernandez – Yes, Nick Tromba – Yes.

Visitors: Jack Garner, Brian Wendl, Joe Koziol, Rick Gruber, Marcianne Kimpton, Ann Wishart, Judy Beaumier, Todd Hicks, Ruth Spanos, Pat Linn, Debbie Palmisano.

Mayor Koster asked for a motion to approve or amend the minutes of 6 November 2017. Mr. Boehnlein moved to approve the minutes of 6 November 2017 as written. Mr. Blair seconded the motion. By voice vote, motion accepted.

Mayor Koster asked for a motion to approve or amend the agenda for 27 November 2017. Mr. Boehnlein moved to approve the agenda as written. Mr. Hernandez seconded the motion. By voice vote, motion accepted.

Standing Committees

Long Range Planning Committee – Tom Blair

Mr. Blair reported that the Planning Commission BZA met on November 9th with Mr. Jim Crooks of JCPower. Mr. Crooks spoke to the group about acting as facilitator for formulating a Strategic Plan. Mr. Crooks also laid out the steps necessary to prepare a strategic plan. The process will take about 6 to 8 monthly meetings and a projected cost of \$10,000. The money for this project is available from the grant provided by Mr. Preston a couple of years ago. Mr. Hicks asked if JCPower was going to submit a contract. Mr. Paquette will follow up with Mr. Crooks to find out. Mr. Hicks asked if JCPower was vetted. Mayor Koster stated that both Mr. Crooks and JCPower had been vetted. Mr. Blair moved to have the Mayor go forward with a contract from Mr. Crooks to perform facilitator and other services with the goal of creating a Strategic Plan for the Village. Mr. Boehnlein seconded the motion. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Nick Tromba – Yes, Roberta Dobay – Abstain, Joe Hernandez – Yes.

BCPA – Craig Ronyak.

Mr. Ronyak was not available to report. Mayor Koster reported that he had attended the BCPA. In attendance were Ken Zwolinski, Roger Miller, Ken Burnett and Sean Thompson. The discussion centered on a possible fire district and unified contract time. The group also discussed dividing the contract into Fire/Rescue and Emergency Service. The group also

discussed Troy Township's decision to hire a contractor for street maintenance.

Century Village – Joe Hernandez

Mr. Hernandez reported that Century Village is continuing tours until it closes for the season in December.

Environmental – Nick Tromba

Mr. Tromba reported that he is going to work towards a meeting with Mr. Hernandez, Mayor and Koster and the Fiscal Officer with regards to a unified trash collection with a single provider or a preferred provider program.

Fairboard – Charles Boehnlein

Mr. Boehnlein had nothing to report.

Finance, Funding and Personnel Committee – Charles Boehnlein/Joe Hernandez

Neither Mr. Boehnlein nor Mr. Hernandez had anything to report.

Cable and Internet – Roberta Dobay

Ms. Dobay reported that the Village's new website should have been up and running some time ago but the County IT department has not provided any time that it will actually happen. The link to G-TV is complete.

Safety Committee- Mayor on the committee – Craig Ronyak

Mr. Ronyak was not available to report.

Police Chief Report: Chief Smigelski was not available to report. Mr. Paquette informed Council that the Fire Department had provided a one year contract to the Village for Fire and Emergency services at an increase of 5% over 2017. An ordinance will be provided at the next Council meeting.

Street Committee – Roberta Dobay

Ms. Dobay stated that she had not spoken to Chief Smigelski about Streets. Mr. Paquette reported that only two people had responded to the ad for Laborer in the Village. In speaking with Mr. Smigelski the general consensus is to open the advertisement on line with Indeed. Council agreed and asked that it be done.

Council Reports on Boards and Commissions

BPA – Nick Tromba – Mr. Tromba reported that he was not able to attend the last BPA meeting. Mr. Paquette summarized that meeting saying that the water line replacement on West Center has been advertised and bids will be opened on 8 January 2018 at noon in the Village Office, Mr. Hess was directed not to continue with the survey of the sewer plant outfall to the Cuyahoga River. The Permit to Install and the Draft NPDES discharge permit for the new wastewater treatment plant are in the office for review. There is a thirty-day comment period before the permit will be awarded sometime in March 2018.

BZA – Charles Boehnlein – Mr. Boehnlein reported that BZA had not met to decide any cases.

Cemetery Board – Roberta Dobay - Ms. Dobay reported that the Cemetery Board had three footers repaired. The next meeting will be April 2018.

Historic District Architectural Review Board – Joe Hernandez – Mr. Hernandez reported that the Historic Review Board had not met. Mr. Hernandez reported that he met with members of the Burton Historic District who were very supportive of the efforts of the Historic Review Board. Mayor Koster pointed out that Allison Weeks, a board member on the Historic District Review Board, has provided an article that will be in the newsletter.

Planning Commission – Tom Blair

Mr. Blair reported that the Planning Commission has recommended to Council that “Mortuary” be added to the list of permitted uses in the B-1 Central Business District. Mr. Paquette stated that he had prepared an ordinance however there remain procedural hurdles, such as a public hearing before the Planning Commission and letter notice to everyone in the district and within 200 feet.

Tree Commission – Nick Tromba – Mr. Tromba deferred his report to Ms. Palmisano. Ms. Palmisano noted that the report she provided to Council was short and consisted mainly of events surrounding Arbor day. Ten trees were planted with the help of Mr. Blair's gift. Eight sugar maples in the park, a red maple and another tree

Fiscal Officers Report:

Mr. Paquette asked if Council had any questions about the Council Summary of Revenue and Expenses. There were none. Mr. Paquette indicated that he is still working with Department Heads to prepare the 2018 Budget. Council will need to provide an amount for pay rates also.

Solicitors Report:

Mr. Hicks had nothing to report.

Fire Department Report:

Chief Wendl reported that there were 71 total calls for the month of November with 11 Ems and 16 Fire calls in the Village. There were no questions from Council for Chief Wendl.

Zoning Inspectors Report:

Mr. Rick Gruber reported that he was working on permits on Hickox and Baird streets. The Fox Inn and the Finnerty house are essentially being buttoned up for the winter. No further details are available.

Engineers Report:

Mr. Hess was not available to report.

Mayor Koster asked for a motion to accept and pay approved invoices. Mr. Boehnlein moved to pay approved invoices and Ms. Dobay seconded the motion. Roll Call: Charles Boehnlein – Yes, Roberta Dobay – Yes, Nick Tromba – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Motion passed.

Ordinances and Resolutions

Mr. Boehnlein placed Ordinance 2330-17, to make an Interim Budget for appropriations for current expenses and other expenditures of the Village of Burton during the Fiscal Year ending 31 December 2018, on final reading and moved to adopt. Mr. Blair seconded the motion. Roll call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes. Ordinance 2330 -17 is adopted.

Mr. Boehnlein introduced Ordinance 2333-17, designating Middlefield Bank as depository Bank for active, interim, and inactive funds for the Village of Burton and declaring an emergency, and placed it on first reading. Mr. Boehnlein moved to waive further readings and Mr. Blair seconded the motion. Roll call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes. The motion passed.

Mr. Boehnlein moved to adopt Ordinance 2333-17 and Mr. Tromba seconded the motion. Roll Call: Roll call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes. Ordinance 2333 -17 is adopted.

Mayors Report

Mayor Koster had nothing further to report.

Old Business

Mr. Paquette asked Council for their input on recommended salary rates for 2018. Council did not have any at this time. Mr. Paquette stated there was still time to develop rates for inclusion in the final 2018 budget.

New Business

No new business came before Council.

Open Public Participation

Mrs. Beaumier asked if there was any resolution to the Log Cabin lawsuit. The Village has not received any notice.

Mayor Koster recognized Mr. Garner. Mr. Garner wanted to know how long the \$10,000 grant for the Strategic Plan would last. Mayor Koster stated that the plan would take approximately 6 to 8 months to complete. The plan itself would have an desired life of 5 to 10 years.

Mr. Boehnlein moved to adjourn at 7:42 PM and Mr. Hernandez seconded the motion. By voice vote motion passed. Meeting is adjourned.

Fiscal Officer

Mayor