

Burton Village Council  
Minutes  
27 February, 2017

Pledge of Allegiance

Mayor Koster called the meeting to order at 7 PM.

Visitors: Rick Smigelski, Rick Gruber, Chip Hess, Todd Hicks, Marcianne Kimpton, Jack Garner, Brian Wendl, Ann Wishart, Joe Kozial, Pat Linn, Debbie Palmisano, Molly Smith, Jane Koroshes, Vince Crawford, Leanna Huffaker.

**Roll Call:**

Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Craig Ronyak – Yes, Joe Hernandez – Yes, Nick Tromba – No. Mr. Tromba was excused the absence.

Mayor Koster asked for a motion to approve or amend the minutes of 13 February 2017. Mr. Boehnlein moved to approve the minutes of 13 February 2017 as written. Mr. Ronyak seconded the motion. By voice vote, motion accepted.

Mayor Koster asked for a motion to approve or amend the agenda for 27 February 2017. Mr. Boehnlein moved to approve the agenda as written. Mr. Ronyak seconded the motion. By voice vote, motion accepted.

Visitor:

Mayor Koster recognized Ms. Molly Smith of the American Cancer Society. Ms. Smith addressed Council about this year's American Cancer Society Relay for Life. Ms. Smith pointed out some differences from past years and this upcoming event. This year Chardon Relay for Life and Burton/Middlefield Relay for Life will be held together on May 13 starting at the Century Village grounds. Unlike past years, this event will be for 12 hours. Teams from local schools and businesses have already signed up. Everyone is invited and encouraged to field a team. Relay for Life honors survivors and victims of cancer while raising funds to help combat the disease and its effects. A goal of \$60,000 was set for this year. Mayor Koster asked who was on the Executive Leadership Team from the Burton area. Ms. Smith stated that Amy Green from Berkshire was a representative. The Executive Leadership Team will be meeting on March 8 at Kent State Geauga.

**Standing Committees**

**Long Range Planning Committee** – Tom Blair

Mr. Blair had nothing to report.

**BCPA** – Craig Ronyak.

Mayor Koster attended the BCPA meeting on 2 February 2017 and reported to Council on 13 February 2017.

**Century Village** – Joe Hernandez

Mr. Hernandez had nothing to report.

**Environmental** – Nick Tromba

Not available to report.

**Fairboard** – Charles Boehnlein

Mr. Boehnlein reported that the Fairboard met with the Ohio Department of Natural Resources Game Warden in charge of the Natural Resources area on the Fairgrounds. The Warden asked for better signage to direct people to pond area. The Fairboard discussed dredging the pond in the Natural Resource area because silt build up. The Fairboard also spent considerable time discussing the entertainment lineup for the 2017 Geauga County Fair.

**Finance, Funding and Personnel Committee** – Charles Boehnlein/Joe Hernandez

Nothing to report.

**Cable and Internet** – Roberta Dobay

Ms. Dobay reported that she met with Judy of Kent State Geauga and the website should be up sometime next week.

**Safety Committee**- Mayor on the committee – Craig Ronyak

Mr. Ronyak reported that the Fire Contract was here. It is a one year contract with a 5% increase from last year. Mayor Koster suggested that there were some possible changes to be discussed in the next contract. Mr. Ronyak reported that the AAA safe drivers program will start off with a short meeting on 1 May to register those interested and determine if enough individuals will be interested.

**Street Committee** – Roberta Dobay

Ms. Dobay reported that she was discussing flower planting in the triangles of the square this summer with the Street Commissioner. According to Chief Smigelski, two private parties have offered to sponsor and maintain sites around the square. Ms. Dobay asked Chief Smigelski to talk about the Street Department. Chief Smigelski stated that Reilly Sweeping is quoting the Street Sweeping job this year. Spring Clean Up is 13 May. A flyer is enclosed in the soon to be released Village newsletter that details how seniors can get assistance moving heavy items out to the curb for the cleanup. Sign up by 2 May. Brush chipping will start on 8 May. The Village will be gathering quotes to do the work in the coming month. Street sweeping will be done approximately two weeks before Memorial Day to allow the Village to get the road lines painted around the park. Mayor Koster introduced Mr. Vince Crawford of Waste Management. Mr. Crawford stated that he is the Waste Management local representative as they take over from Universal Disposal. Mr. Crawford emphasized that they are still local business with local people working for them even though Waste Management is a national company. Waste Management

will be putting 6 to 8 trucks on the road for Spring Cleanup in an effort to get all the material picked but stay within the allotted number of road hours each driver has under DOT rules. Part of the reason Waste Management is successful and competitive is because they use a landfill in Geneva Ohio. That landfill has approximately 100 years of service life left. Methane gas is collected on site and burned as fuel to create power which is sold back to the grid.

### **Council Reports on Boards and Commissions**

**BPA** – Nick Tromba – not available to report.

**BZA** – Charles Boehnlein – Mayor Koster noted that the BZA and Planning Commission are talking about finding a facilitator to work on the Strategic Plan for the Village.

**Cemetery Board** – Roberta Dobay – Had nothing to report as the last meeting did not have a quorum. Mrs. Kimpton asked about finding a fourth board member. Mayor Koster asked Mr. Hicks about the possibility of increasing the size of the Board and/or adding alternates to the Cemetery Board and other Boards. Mr. Hicks stated that the Village could adjust its codified ordinances to address the size of the boards.

**Historic District Architectural Review Board** – Joe Hernandez – the Board meets on 6 March in the evening. The Board is still looking for an additional member. Mayor Koster commented that the last meeting got a little heated, as happens from time to time, but he expected all the issues to be resolved.

**Planning Commission** – Tom Blair – has not met in February.

**Tree Commission** – Nick Tromba – not available to report. Mrs. Kimpton reminded Mayor Koster that the new potential Tree Commission member has already started without being sworn in. Mayor Koster will take of it.

### **Fiscal Officers Report:**

Mr. Paquette asked if Council had any questions about the Council Summary of Revenue and Expenses. There were none.

### **Solicitors Report:**

Mr. Hicks had nothing to report.

### **Police Report:**

Chief Smigelski reported for January 2017. There were 23 stops, no arrests, and 119 total calls. 3475 miles were put on the vehicles. On March 22 there will be clerk serving training available to those businesses selling or serving alcohol. Chief Smigelski indicated that he will asked the five businesses serving or selling alcohol in the Village to send an employee. Chief Smigelski repeated the information about the AAA safe driving course to be offered in the Village.

Officer Nick Miltner is leaving the employment of the Village. Chief Smigelski recommended to and asked Council to make a motion to hire Matt Ankrom as a part-time officer in the Village. Officer Ankrom is currently an Auxiliarist with the Village. Mr. Ronyak moved to hire Matt Ankrom as a part-time police officer with the Village. Mr. Blair seconded the motion. Roll Call: Craig Ronyak – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Charles Boehnlein – Yes.

**Street Commissioners Report:**

Chief Smigelski informed Council that he has scheduled eleven interviews this week for a new laborer. The top three will be forwarded to the Mayor.

Mayor Koster acknowledged that the Board of Public Affairs has narrowed its candidate search down to 2 candidates.

**Fire Department Report:**

Chief Wendl reported that there were 55 calls in January and February; 37 EMS and 3 fire with the remainder miscellaneous response. 50% of the EMS calls went to Burton Health Care. The Fire Department is busy with ISO rating work the next week.

Ms. Dobay asked Chief Wendl to look into obtaining the anti-mosquito 'donuts' distributed by the health Department and offer them to the public through the Fire Department. The repellent helps to stop the spread of the Zika Virus. Chief Wendl indicated that he would ask the Fire Chief network.

**Zoning Inspectors Report:**

Mr. Rick Gruber reported that he had talked to the American Legion Hall about the possible removing and rebuilding of the rentals on their property. Mr. Gruber informed them that repair is an option but not tearing down and rebuilding.

Mr. Gruber also had a request for an in ground pool. The resident did not want to install a fence. Mr. Gruber informed him that it is a requirement.

**Arborist Report:**

Ms. Palmisano reported that she will meet with the Chamber of Commerce to discuss tree care. There were no reports of damage from the recent high winds.

**Engineers Report:**

Mr. Hess had nothing to report.

Mayor Koster asked for a motion to accept and pay approved invoices. Mr. Ronyak moved to pay approved invoices and Mr. Boehnlein seconded the motion. By voice vote, motion approved.

## **Ordinances and Resolutions**

Mr. Boehnlein introduced Ordinance 2312-17, authorizing the Mayor and the Fiscal Officer to enter into an agreement with the Burton Volunteer Fire Department Inc. for fire and emergency services from January 1 2017 through December 31 2017. Mr. Ronyak and moved to waive readings. Mr. Boehnlein seconded the motion. Roll Call: Craig Ronyak – Yes, Charles Boehnlein – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Tom Blair – Yes. Motion passed.

Mr. Ronyak moved to adopt Ordinance 2312-17 and Mr. Boehnlein seconded the motion. Roll Call: Craig Ronyak – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes. Ordinance 2312-17 is adopted.

Ms. Dobay introduced Ordinance 2315-17, authorizing the Mayor to enter into an agreement with Debbie Palmisano, doing business as Greenwomen LLC, for professional services commencing May 1, 2017 and ending April 30, 2018, and placed it on first reading.

Mr. Boehnlein introduced Resolution 2017-06, approving the Fiscal Officer to request an amended Certificate of Resources and Permanent Appropriations from the County Auditor regarding the Enterprise Funds. Mr. Boehnlein moved to waive further reading Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes. Motion passed. Mr. Boehnlein moved to adopt Resolution 2017-06 and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes. Resolution 2017-06 is adopted.

## **Mayors Report**

Nothing further to report.

## **Old Business**

Mayor Koster recounted to Council Blackdot/T-Mobile's request to renegotiate their contract with the Village to change the terms and amount of payment. The revised contract would have the Village receiving approximately \$3,500 less next year. Renewals would still be every five years however the instead of going up 3% every year, the rates would rise 10% every five years. Council deliberated briefly and asked Mr. Paquette to inform Blackdot that the proposed change was not something they wanted to do however they were open to the idea a guaranteed number years. Ms. Dobay recommended Council start shopping around for a replacement antenna company in case T-Mobile did exercise its option. Mr. Paquette mentioned to Council that right now T-Mobile provides \$21,000 per year to the Village, with

5440 going to the Tree Commission. Loss of the antenna will result in either a reduction in services provided by the Tree Commission or using General Funds to fill the gap in revenue

### **New Business**

Mayor Koster asked Council to consider the potential Ordinance limiting connections of the Village utilities outside the corporation limits. Ms. Dobay was in favor of the ordinance. The Mayor added that he is meeting with Mayor Garlich and Mr. Barber to discuss a sewer line to Middlefield.

### **Open Public Participation**

Those present did not request to speak.

Mr. Boehnlein moved to adjourn at 8:00 PM and Mr. Blair seconded the motion. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Craig Ronyak – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes.

Fiscal Officer

Mayor