

Burton Village Council  
Minutes  
23 January, 2017

Pledge of Allegiance

Mayor Koster called the meeting to order at 7 PM.

Visitors: Rick Smigelski, Rick Gruber, Chip Hess, Todd Hicks, Marcianne Kimpton, Jack Garner, Brian Wendl, Ann Wishart, Joe Kozial, Ann Blair, Rick Chambers, Nick Tromba, Pat Linn, Tom Erickson, Debbie Palmisano

**Roll Call:**

Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Craig Ronyak – Yes, Joe Hernandez – Yes.

Mayor Koster asked Mr. Tromba, Mr. Erickson and Mr. Chambers to introduce themselves to council as candidates to fill the open seat vacated by Mr. Charlie Blair. Each candidate gave a brief statement as to their interest on being elected to Council and offered their backgrounds. Mr. Boehnlein moved to enter executive session to discuss the potential candidates and meet with them separately. Mr. Hernandez seconded the motion. Roll Call: Charles Boehnlein – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Craig Ronyak – Yes, Tom Blair – Yes. Council entered executive session at 7:06 PM. Mr. Ronyak moved to leave executive session at 7:41 PM and Mr. Hernandez seconded the motion. Council returned to regular session.

Mr. Hernandez thanked all the candidates for their interest in being on Council and hoped that they continued to take an active interest in the Village government. Mr. Hernandez moved to nominate Mr. Nick Tromba for election to the open Council seat. Ms. Dobay seconded the motion. Roll Call: Joe Hernandez – Yes, Roberta Dobay – Yes, Craig Ronyak – Yes, Tom Blair – Yes, Charles Boehnlein – Yes. Mr. Nick Tromba is elected to fill the remainder of Charlie Blair's unexpired term ending 31 December 2019. Mr. Tromba was sworn in by Mayor Koster and took a seat at the Council table.

Mayor Koster asked for a motion to approve or amend the minutes of 9 January 2017. Mr. Boehnlein moved to approve the minutes of 9 January 2017 as written. Mr. Ronyak seconded the motion. By voice vote, motion accepted.

Mayor Koster asked for a motion to approve or amend the agenda for 23 January 2017. Mr. Ronyak moved to approve the agenda with one correction; the fire contract will not be discussed under old business

tonight. Mr. Boehnlein seconded the motion. By voice vote, motion accepted.

### **Standing Committees**

#### **Long Range Planning Committee** – Tom Blair

Nothing to report.

#### **BCPA** – Craig Ronyak.

The BCPA will meet on 2 February 2017 at the Board of Elections office at 7 PM.

#### **Century Village** – Joe Hernandez

Mr. Hernandez reported that he had attempted to contact Century Village but had not heard back

#### **Environmental** – Nick Tromba (assigned to Committee)

#### **Fairboard** – Charles Boehnlein

Nothing to report

#### **Finance, Funding and Personnel Committee** – Charles Boehnlein/Joe Hernandez

Nothing to report.

#### **Cable and Internet** – Roberta Dobay

Ms. Dobay noted that the Cable contract was being voted on tonight.

Ms. Dobay also noted that the web site project needed more pictures.

Ms. Dobay will follow up with Ms. Hernandez regarding letters sent to businesses in the Village inviting them to participate in the website.

#### **Safety Committee**- Mayor on the committee – Craig Ronyak

Mr. Ronyak reported that the handicapped parking spots on Main Street will be discussed again this spring. The Fire Department is meeting in the Village office on Wednesday, 25 January 2017 to discuss the fire contract.

#### **Street Committee** – Roberta Dobay

Ms. Dobay reported that Mr. Csepi had left employment with the Village and Chief Smigelski has 6 candidates for the position. The Street Department will be seeking new quotes for siding the street garage. Ms. Dobay discussed the annual appointment of Street Commissioner and nominated Rick Smigelski to continue in the role. Ms. Dobay moved to appointment Rick Smigelski as Street Commissioner and Mr. Boehnlein seconded the motion. By voice vote the motion passed.

### **Council Reports on Boards and Commissions**

**BPA** – Nick Tromba – new appointment.

**BZA** – Charles Boehnlein – nothing to report.

**Cemetery Board** – Roberta Dobay – nothing to report.

**Historic District Architectural Review Board** – Joe Hernandez – the Board meets in the morning on 26 January 2017.

**Planning Commission** – Tom Blair – the joint Planning Commission Board of Zoning Appeals meeting is scheduled for 26 January 2017 in the Berkshire High School library at 7 PM.

**Tree Commission** – Nick Tromba – new appointment.

**Fiscal Officers Report:**

Mr. Paquette asked if Council had any questions about the Council Summary of Revenue and Expenses. There were none. The 2017 proposed final Budget is ready for Council to adopt tonight. Mr. Paquette reported that the Mayor has requested that the Village pay down the outstanding earned compensation to employees holding more than 80 hours. Mr. Paquette recommended paying 20 hours each pay period for those employees over 80 hours until they reach that goal. Mr. Paquette explained that banking comp hours was an option for communities to level out salary costs. Mr. Paquette will calculate the necessary budget amendment and present to Council at the next meeting.

**Solicitors Report:**

Mr. Hicks had nothing to report.

**Police Report:**

Chief Smigelski reported for December 2016. There were 41 stops, 1 arrests, and 104 total calls. 3401 miles were put on the vehicles and officers worked 613 hours. On March 22 there will be clerk serving training available to those businesses selling or serving alcohol. Chief Smigelski indicated that he will be asking the five businesses serving or selling alcohol in the Village to send an employee.

**Street Commissioners Report:**

The Street Department, Fire Department and Police Department responded to notification of a broken power pole on Goodwin. Chief Smigelski asked Council if they had any preferences for Spring Cleanup this year. Council asked about its options and suggested 13 May. Chief Smigelski will call and lock in the date. Chief Smigelski will also go out for quotes regarding Spring Brush Cleanup. The goal is the week of the 15<sup>th</sup> of May.

**Fire Department Report:**

Chief Wendl reported that there were 26 calls in January; 18 EMS and 1 fire with the remainder miscellaneous response. For 2016 the department had 835 calls broken down to 83 fire, 536 rescue and 159 mutual aid with some hazardous response, assistance and false alarms. Burton Village represented 318 of those calls with 65 to the fairgrounds for the Fair.

**Zoning Inspectors Report:**

Mr. Rick Gruber reported that he had approved a tree house and deck on Spring Street and a siding install for a barn before the Historic District Architectural Review Board. Ronyak Paving driveway has not been resolved and they have not contacted the office with plans

**Arborist Report:**

Ms. Palmisano reported that she had spent time updating tree tracker software for the Village. The Tree Commission did not in January. The next meeting is 6:30 PM on 6 February.

**Engineers Report:**

Mr. Hess asked if Ronyak Paving had contacted the Village about their driveway project. Mr. Paquette and Mr. Gruber had not heard from Ronyak Paving.

Mayor Koster asked for a motion to accept and pay approved invoices. Mr. Ronyak moved to pay approved invoices and Mr. Blair seconded the motion. By voice vote, motion approved.

**Ordinances and Resolutions**

Mr. Boehnlein introduced Resolution 2017-05, approving the Fiscal Officer to request an amended Certificate of Resources and Permanent Appropriations from the County Auditor regarding the General, Special Revenue, Capital Project, Enterprise, and Fiduciary Agency Funds and declaring an emergency. Mr. Boehnlein moved to waive further reading Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Nick Tromba – Yes. Motion passed.

Mr. Boehnlein moved to adopt Resolution 2017-05 and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Nick Tromba – Yes. Resolution 2017-05 is adopted.

Mr. Boehnlein introduced Ordinance 2313-17, authorizing the Mayor and the Fiscal Officer to enter into an agreement with Geauga Cable Access Corporation to provide local cable television programming from January 1, 2017 until December 31, 2018, and moved to waive readings. Mr. Hernandez seconded the motion. Roll Call: Charles Boehnlein – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Nick Tromba – Yes, Craig Ronyak – Yes, Tom Blair – Yes.

Mr. Boehnlein moved to adopt Ordinance 2313-17 and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Tom Blair – Yes, Nick Tromba – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes. Ordinance 2313-17 is adopted.

**Mayors Report**

Nothing further to report.

**Old Business**

No business was brought before Council.

**New Business**

No new business was brought before Council.

**Open Public Participation**

Those present did not request to speak.

Mr. Boehnlein moved to adjourn at 8:30 PM and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Nick Tromba –Yes.

Fiscal Officer

Mayor