

BOARD OF PUBLIC AFFAIRS MINUTES

Village of Burton

November 14, 2017

Mr. Barber called the meeting to order at 7:01 pm.

Roll Call: Tim Barber – present, Jeremy Neill – present, Curt Johnson- present

Council Representative: Nick Tromba, not present

Visitors: Andy Hartman, Lisa Hernandez, David Ondrey, Chris Paquette

Pledge of Allegiance

Recognition of Visitors

Cashier's Report

Ms. Hernandez asked for permission to send a pre-certification (to taxes) letter to Katrina Hruby. Ms. Hruby had the water turned off at her property, and still has an unpaid balance of \$345.06. The last payment received on this account was 2/7/17. Mr. Barber made a motion to send the letter, seconded by Mr. Neill. By voice vote, the motion passed. Mrs. Hernandez will send out the letter.

Mrs. Hernandez provided the Board members with a current list of delinquent accounts.

Solicitor's Report

Mr. Ondrey had nothing to report.

Engineers Report:

The Board tabled any survey work to be done regarding the outfall repair due to cost as well as feasibility concerns.

Plans were made to advertise a request for bids of the Rapids Road repair project. Mr. Paquette will advertise for bids in the November 30 and December 7 editions of The Maple Leaf, with a deadline for accepting bids of January 8, 2018. The bids will then be reviewed by Mr. Hess, the Village Engineer, and the bid will be awarded at the Board of Public Affairs meeting to be held on January 16th. The project will have a projected start date sometime in February 2018. Mr. Barber made a motion to proceed as outlined above, seconded by Mr. Johnson. By voice vote the motion passed.

Fiscal Officers Report:

Mr. Barber made a motion to approve the October 10, 2017 minutes, seconded by Mr. Neill. By voice vote, the motion passed.

Mr. Johnson made a motion to pay approved invoices; seconded by Mr. Neill. By voice vote, the motion passed.

Operators Report:

Mr. Hartman reported for Mr. Rhoades, who was not in attendance. Mr. Hartman went over a bid received from 64 Seconds, for a PLD Sensing Unit and accessories (this is a leak detection

device that relies on sound waves). Mr. Rhoades indicated that this was his first choice, as it was “the best option and the cheapest”. The Board would like to see 64 Seconds come back out to conduct a more thorough presentation of this product. Mr. Hartman agreed, saying that it should really be demonstrated in a more typical work environment.

Mr. Hartman distributed a Utility Report, authored by Mr. Rhoades, outlining all of the projects and incidents the Utility Department has dealt with since the last BPA meeting. The group discussed the most recent water main break in the Park. A leak was reported on Garden Street, but found to be the homeowner’s responsibility. The Red Maple Inn reported water pressure issues. This was investigated, and found to be caused by a faulty pressure reducer on the Inn’s water mixing system. Mr. Rhoades discovered that the water plant was left unsecured, with a door opened, and the alarm turned off. Vector Security was unable to determine when the door was left unlocked, and who turned off the alarm system. It was decided that the locks at the Utility Garage would be re-keyed. In addition, separate codes would be assigned to each individual who might have access to the building.

A sewer backup was reported on Spring Street. When the homeowner could not reach anyone at the Utility Department, he called Roto Rooter to investigate. Roto Rooter found the sewer was plugged with tree roots behind the home. The homeowner paid Roto Rooter, and Mr. Rhoades reimbursed the homeowner.

On October 26, water was discovered bubbling up through the manhole covers on Garden Street. Maintenance Plus Group was called out to jet the line. The Board discussed the jetter that the Village owns, as well as having it repaired and run at regular intervals to keep it primed. Mr. Neill suggested hiring out a crew from Lake County to jet one or two sewer lines per year, until the whole Village was complete.

On Friday, November 3, Mr. Rhoades was made aware of another sewer backup on Spring Street. An independent contractor was installing a new water line at the residence when it was noticed that water was bubbling up at the new pipe site. It was later determined that this was the result of an underground spring, or groundwater.

Old Business:

The Service Contract with Arcadis was discussed. Mr. Barber would like consider other bids, specifically, one from CT Consultants.

New Business:

The locks will be re-keyed at the Utility Garage.

Adjournment:

Mr. Johnson made a motion to adjourn, seconded by Mr. Barber. By voice vote, the motion passed. The meeting was adjourned at 8:30 pm.

BPA President

Clerk