

January 17 2012 Council

**Council Meeting
17 January 2012**

Linda Swaney called the meeting to order at 7:00 PM.

Roll Call: Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – No, Dianne Lillibridge – Yes, Charles Hauser – Yes, Brian Johnston – No.

Visitors: Lee Koroshes, Chad Eldridge, Jack Garner, Jennell Dahlhausen, Rick Smigelski, Todd Hicks.

Police Report:

Chief Smigelski reported that overall the month of December was uneventful. Officers worked 832 hours, wrote 15 citations, made three arrests, answered 147 incident calls and put 2,611 miles on the police cars.

Chief Smigelski then went on to propose that the Village consider a service contract for all Village fleet vehicles. Chief Smigelski presented a letter of commitment from Preston Automotive quoting \$19.95 for oil changes in gasoline engines, \$65.95 for oil changes in diesel engines, and \$55.00 an hour for labor on all repairs and other service items.

Mr. Coleman arrived at 7:07 PM.

Council discussed the savings possible with a single point repair service provider including vehicle history of repairs and service. Chief Smigelski pointed out that Preston motors was willing to provide this service for one year without a written contract. Council will consider and decide at the next meeting.

Ordinances and Resolutions:

Ms. Swaney placed Resolution 2011-23, reserving the principal sum of two hundred thousand dollars (\$200,000.00) from the Village's 2011 inheritance tax proceeds for purposes of acquisition of property and/or improvements for a Village hall, on final reading. Mr. Coleman moved to adopt and Mrs. Lillibridge seconded the motion. Roll Call: Jeff Coleman – Yes, Dianne Lillibridge – Yes, Linda Swaney – No, Craig Ronyak – No, Charles Hauser – No. Motion does not pass.

Ms. Swaney noted that Mayor Fischbach has expressed an interest in looking at options for the expansion or purchase of a building for the Village. Ms. Swaney stated that Council should develop a plan on how to use the windfall inheritance tax money. Mr. Paquette explained that the

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prior administration had created a Capital Improvement Plan that dedicated \$600,000 of the potential \$850,000, into \$200,000 blocks for specific projects. The remaining money was being held in reserve. Mr. Paquette suggested that Council meet in February or March to review and approve a capital improvement plan. Council agreed to meet in working group to develop a spending plan when the Mayor returns.

Ms. Swaney introduce Resolution 2012-01, requesting tax advances for the first half real estate tax collection on February 3rd and February 17th and declaring an emergency, and placed it on first reading. Mr. Coleman moved to waive further readings. Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge - Yes. Motion passed.

Mr. Coleman moved to adopt Resolution 2012- 01 and Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge – Yes. Resolution 2012-01 is adopted.

Ms. Swaney introduced Resolution 2012-02, authorizing the Fiscal Officer to transfer appropriated funds from A01 General Fund to B01 Street, B03 Cemetery Operating, B05 Police, B10 Support Salary and Wages, D03 Equipment Capitalization, D06 Facilities Capitalization and D10 Carlton Street project, and placed it on first reading. Mr. Coleman moved to waive further readings. Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge - Yes. Motion passed.

Mr. Coleman moved to adopt Resolution 2012- 02 and Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge – Yes. Resolution 2012-02 is adopted.

Ms. Swaney introduced Resolution 2012-03, authorizing the Fiscal Officer to transfer appropriated funds from E01 Water Operating Fund to E13 Water Distribution and E15 Water Replacement Funds, and placed it on first reading. Mr. Coleman moved to waive further readings. Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge - Yes. Motion passed.

Mr. Coleman moved to adopt Resolution 2012- 03 and Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes,

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Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge – Yes.
Resolution 2012-03 is adopted.

Ms. Swaney introduced Resolution 2012 -04, authorizing the Fiscal Officer to transfer appropriated funds from E02 Sewer Operating Fund to E6B Sewer Bond and Interest Fund and E10 Sewer Tap In Fee Fund, and placed it on first reading. Mr. Coleman moved to waive further readings. Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge - Yes. Motion passed.

Mr. Coleman moved to adopt Resolution 2012- 04 and Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge – Yes.
Resolution 2012-04 is adopted.

Ms. Swaney introduced Resolution 2012-05, approving the Fiscal Officer to request an amended certificate of resources and permanent appropriations from the County Auditor regarding the General, Special Revenue, Capital Project, Enterprise Funds, and Fiduciary Agency Funds, and placed it on first reading. Mr. Coleman moved to waive further readings. Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge - Yes. Motion passed.

Mr. Coleman moved to adopt Resolution 2012- 05 and Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge – Yes.
Resolution 2012-05 is adopted.

Fiscal Officer

Mr. Paquette asked for a motion to pay approved bills. Mr. Coleman moved to approve payment and Mrs. Lillibridge seconded the motion. By voice vote, motion passed.

Mr. Paquette recommended that the minutes of the 9 January Council meeting await approval until the next meeting.

Mr. Hauser put before Council a need to repair the existing sidewalk tractor and possibly replace it. The current sidewalk tractor is broken and requires \$3,600 to \$4,000 in repairs. The tractor is reaching a point where these repairs will become a regular item. The street department uses the tractor to snow plow sidewalks, brush hog Village property, and haul a ton and a half water tank to water flowers. The current tractor is undersized

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for these jobs. Mr. Hauser recommended Council consider authorizing the purchase of a new, properly sized tractor. Middlefield Farm and Garden has offered to take the current tractor in trade in the amount of the repair, provided we pay for the repair first, against the purchase of a new tractor. The new tractor would cost between \$19,000 and upwards of \$28,000. Council did not like that idea. Mr. Hauser will get quotes for a new tractor from several dealers. The Street Department will rent a tractor from Middlefield Farm and Garden in the interim. Council will evaluate its options at the next meeting.

Mayor's Report:

Ms. Swaney presented to Council a proposed Mission and Vision Statement. Mrs. Lillibridge made a suggestion to remove the word excellent in the first sentence of the Mission Statement. Ms. Dahlhausen suggested inserting the word desirable in its place. The Mission Statement will read:

To identify and deliver services to residents, businesses and visitors that will ensure a desirable quality of life reflecting our local heritage with an approach to government marked by innovation, responsiveness and resourcefulness.

Mrs. Lillibridge also suggested dropping the word excellent from use in the Vision Statement. Mr. Hicks recommended that the use of the word excellent in the last line of the statement was redundant. The Vision Statement will read:

To promote, preserve and support a community of choice for our residents and their families seeking a friendly, small community that offers excellent schools, ethnic and religious diversity, residential and commercial properties and provides responsive services in a secure and safe environment.

Ms. Swaney moved to adopt the Mission and Vision Statements as amended. Mr. Ronyak seconded the motion. Roll Call: Linda Swaney – Yes, Craig Ronyak – Yes, Dianne Lillibridge – Yes, Jeff Coleman – Yes, Charles Hauser – Yes. Motion passed.

Ms. Swaney next presented a proposed Table of Organization for the Village. Council discussed. Ms. Swaney asked everyone present if they saw any areas that needed correction. Mr. Hauser asked if the telephone numbers could be included. Mr. Paquette pointed out that the Village had a separate telephone number list for Council and Board members. Mr. Paquette recommends that the Table of Organization point people toward a single point of contact, the Village Office. After working hours

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the Chief of Police said citizens could contact the Police department or dispatch.

Council agreed with the Table of Organization as written with a couple of additional telephone numbers.

Old Business:

Mrs. Lillibridge stated that Mr. Battles had again offered us his building on Spring Street for the price of \$350,000. The building currently has a tenant paying \$5,250 per month. Council agreed to look again at the building.

Ms. Swaney asked Mr. Eldridge, representing Hess and Associates, for an update. Mr. Eldridge stated that the Wastewater Treatment Plant blower plan books had been signed and that a pre-construction meeting would take place in the next week. The Cook Goodwin Issue I information has been resubmitted with appropriate corrections.

New Business:

No new business was presented.

Mr. Coleman moved to adjourn and Mr. Ronyak seconded the motion. Meeting adjourned at 7:55 PM.

Mayor

Fiscal Officer