

**Council Meeting  
13 June 2011**

Mayor Blair called the meeting to order at 7:00 PM.

**Roll Call:** Gerald Rougé – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Charles Hauser – No.

**Visitors:** Marcianne Kimpton, Cady Hutchinson, Laura Hutchinson, Jennell Dahlhausen, Josh Echt, Marty Motil, Rick Smigelski, Mike Sestak, Jack Garner, Lee Koroshes, Jane Koroshes, Judy Beaumier, James Koster, Todd Hicks, Jeff Krause.

Public Hearing: Mayor Blair called to order a Public Hearing for comment on the 2012 Tax Budget. Mr. Paquette explained the purpose of the tax budget. Mr. Koroshes asked if the Village expected to lose revenue due to State budget conditions. Mr. Paquette stated that he expected a \$50,000 to \$80,000 reduction.

There being no further comment, the Mayor asked for a motion to close the Public Hearing. Ms. Swaney moved to close the public hearing and Mr. Ronyak seconded the motion. Roll Call: Linda Swaney- Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rouge – Yes. Motion passed.

**Engineers Report:**

Mayor Blair reported that Mr. Hess was not able to attend the meeting. Mr. Hess is working on the Issue II project.

**Recognition of Visitors:**

Mayor Blair recognized Mr. Jeff Krause of Kayline Company. Mr. Krause reported that he had completed a lighting audit of the Village buildings and determined that a possible rebate from First Energy/The Illuminating Company would amount to approximately \$9813. Materials to complete the job replacing the lights and fixtures of the Village/Library spaces would cost \$7988. The difference, \$1825, could be applied to the labor. Labor costs were estimated at \$25 per fixture for all 158 fixtures. This amounted to \$3950. Combined with the extra \$1825, Village would have an out of pocket expense of \$2125. The projected annual savings in electricity was \$4494. Mr. Krause suggested submitting the paperwork to First Energy as soon as possible to get approval. Then the Village could decide if spending the money warranted. Mr. Ronyak moved to have Mr. Krause and Mr. Paquette submit the rebate paperwork. Ms. Swaney seconded the motion. By voice vote, motion passed.

**Fire Report:**

Chief Sestak reported that the Fire Department had responded to 308 calls this year. Chief Sestak was looking into the increase in mutual aid calls to Middlefield. A new squad was ordered to be delivered in September. The old squads cost a lot to maintain.

Mr. Coleman noted that the last two months had shown Burton Township getting more calls than the village. Chief Sestak stated that these evened out at fair time because the Fair count goes to the Village. Mr. Coleman asked about the Fire District. Chief Sestak had not heard anything.

Chief Sestak reported that the Fire Department was getting it's roof fixed and that a lightning strike had damaged the phone and alarm systems along with the emergency generator. Insurance covered most of the repairs.

**Policed Report:**

Chief Smigelski reported on the month of May 2011. The Department had 241 activity calls, made 25 traffic stops and wrote 8 citations. There were 2 arrests. 3,378 miles were put on the vehicles and officers worked a total of 730 hours.

Memorial Day the Department stopped traffic around the square which worked out very well.

Chief Smigelski noted that the Department is now short two full time officers and asked Council to approve the hiring of Gary Byers as a full time officer immediately and to plan on hiring Michael Lewis full time at the next meeting. The Chief then would like to hire at least one more part time officer and then set up a Reserve/Auxiliary program in the Village to establish a pool of officers. Mr. Paquette added that the full time hires were already budgeted and the budget had room for them at this time with no changes. Council discussed.

Mrs. Kimpton asked if bicycles needed licenses. Chief Smigelski stated that they did not.

Mrs. Beaumier expressed her concern over cross country runners running in the street not in single file. Chief Smigelski noted that every year he met with the athletes and coaches to remind them of safety while running.

Mrs. Beaumier wanted to know if the school was liable. Mr. Koster, a school board member responded that the school was not liable if the activity was unsupervised. Council discussed.

Mr. Koroshes pointed out that large semi trucks have a problem turning onto Goodwin while traveling northbound on North Cheshire. Chief Smigelski will investigate further.

**Zoning Report:**

Ms. Hutchinson reported that she had approved four permits; the sign boards at Jc's Restaurant, High School Football field lights, Elementary School storage addition, and a barn on the Fairgrounds.

Seven letters for high grass have gone out but only two complied.

There is an unlicensed vehicle that has not complied with a request from the Village to move it or license it. The Village has the authority to tow the vehicle. Chief Smigelski was directed to go ahead and tow.

Council discussed the high grass issue. Mr. Motil was directed to work with the Zoning Inspector and Ms. Dahlhausen to get the list of which properties to mow and to keep track of hours worked so the Village can bill the owner. Mr. Motil expressed some concern about objects hidden in the tall grass and damage to the mower.

Ms. Hutchinson brought up the problem of dilapidated buildings in the Village. The County building inspector will look at those buildings which are occupied but will not look at garages or barns. The barn at 15485 E Park for example is poor condition. Mr. Coleman pressed the need to do something about this building in particular. Ms. Hutchinson stated that she would get together with Chief Sestak to look at the buildings the County Building Inspector will not and then review the findings with Mayor for a decision of the next step. Council discussed. Chief Sestak brought up the issue of lead paint and other abatement hazards that might come up. Mr. Hicks pointed out that those issues will be dealt with by Council when and if they decide to act.

Mr. Rouge noted that the Village Ordinances give the Mayor substantial authority in these matters. Council expressed a strong desire to get something done on these dilapidated properties.

**Ordinances and Resolutions:**

Ms. Swaney placed Resolution 2011-13 amending the Welton Cemetery Rules and Regulations, on final reading and moved to adopt. Mr. Ronyak seconded the motion. Roll Call: Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rougé – Yes. Resolution 2011-13 is adopted.

Ms. Swaney placed Ordinance 2217-11, amending the membership requirements of the Tree Commission, on final reading and moved to adopt. Mr. Ronyak seconded the motion. Roll Call: Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rougé – Yes. Ordinance 2217-11 is adopted.

Ms. Swaney placed Ordinance 2223-11, approving and adopting a tax budget for 2012, on second reading.

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Ms. Swaney introduced Ordinance 2224-11, adding chapter 1171 of the Codified Ordinances of the Village of Burton providing standards of keeping domesticated poultry within the Village of Burton, and placed it on first reading. Mrs. Lillibridge noted that some uses of the chicken had not been changed to poultry in the ordinance. Mr. Hicks noted that the wording could be changed without significantly altering the legislation. Council agreed to move forward.

In regard to Ordinance 2225-11 and 2226-11, Mr. Coleman and Mr. Ronyak proposed to increase the opening salary of both potential new hires for the police department stating the amount offered was too low. Council and visitors discussed. Mr. Paquette recommended that Council hire Mr. Byers tonight at the stated rate and then get some proposed increases to be considered at the next meeting after consideration of available funds in the budget. Mrs. Lillibridge added that she agreed with Mr. Paquette's recommendation.

Ms. Swaney introduced Ordinance 2225-11, hiring Gary Byers as a full time police officer, and moved to waive further readings. Mr. Ronyak seconded the motion. Roll Call: Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rouge – Yes. Motion is passed.

Ms. Swaney moved to adopt Ordinance 2225-11 and Mr. Ronyak seconded the motion. Roll Call: Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rouge – Yes. Ordinance 2225-11 is adopted.

Ms. Swaney introduced Ordinance 2226-11, hiring Michael Lewis as a full time police officer and placed it on first reading.

Ms. Swaney introduced Resolution 2011-15, requesting tax advances for the second half real estate tax collection on July 8<sup>th</sup> and July 22<sup>nd</sup>, and moved to waive further readings. Mr. Coleman seconded the motion. Roll Call: Linda Swaney – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rouge – Yes, Craig Ronyak – Yes. Motion passed.

Ms. Swaney moved to adopt Resolution 2011-15 and Mr. Coleman seconded the motion. Roll Call: Linda Swaney – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rouge – Yes, Craig Ronyak – Yes. Resolution 2011-15 is adopted.

**Fiscal Officer's Report:**

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Mr. Paquette asked for a motion to pay approved bills. Mr. Coleman moved to approve payment and Mr. Ronyak seconded the motion. By voice vote, motion passed.

Mr. Paquette asked for a motion to accept the minutes from 23 May 2011. Mrs. Lillibridge moved to adopt the minutes of 23 May 2011 as written. Mr. Rougé seconded the motion. By voice vote, motion passed.

Mr. Paquette reported that the new health care rates are in and will take effect automatically unless Council changes some part of the policy or chooses to get different coverage. The increase is 9.4% thanks for the most part to our insurance agent, Ron Fleeter. The Village is covered in its current budget projections for this amount.

The Fiscal Officer computer got a serious virus and is now out of commission. The laptop computer is being used in the interim however it is not sufficient to meet the financial and data needs of the office. A new Lenovo is \$769.78 and I will also purchase office suit software. Everything else will move over from the laptop.

Mrs. Lillibridge moved to allow the Fiscal Officer to purchase a new computer. Mr. Coleman seconded the motion. By voice vote motion passed.

Mr. Paquette stated that given the recent purchases and limited budget the Village could get by another year with the current copier and hold off purchasing a new one. Council agreed.

Mr. Paquette recommended a meeting to update the Capital Improvement Plan. Mayor Blair recommended a July meeting. Mr. Paquette will follow up.

Department heads have started planning next year's budget request in detail.

Budget and actual expenses are tracking relatively evenly.

Mr. Paquette will be out of the Office Thursday and Friday this week for training.

The Walking Tour group meets on Wednesday at 3:00 PM to review the brochure

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The Audit Review Committee is being debriefed by the Auditor on 21 June at 3:30 PM in the Village Office.

### **Committees**

BPA, Architectural Review and Planning Commission; Mr. Rougé  
Mr. Rougé reported that the Planning Commission meets on 21 June 2011 at 10:00 AM.

BPA is working on Issue II projects regarding replacement of some 4 inch water lines.

The Architectural Review Board approved a change to the Huntington Bank Drive through sign and allowed Jc's Restaurant to retain their two sign boards with certain restrictions.

Mr. Rouge returned to the condition of certain buildings around the square. The old Ford House and the Red Fox Inn are in bad condition and he would like to see some action. Mr. Coleman agreed. Mr. Hicks pointed out that the Fire Chief and the Zoning Inspector have started the process. Council discussed. Mr. Hicks suggested that since the Village has a point of contact with the bank owning the old Ford House, maybe the Mayor and the Zoning Inspector could meet with a bank representative at the house to show them what needs to be done and explain what action the Council can and will take. Ms. Dahlhausen will arrange meeting.

BZA, Board of Review. Mr. Ronyak  
Mr. Ronyak had nothing to report.

Finances, BCPA: Mrs. Lillibridge  
Mrs. Lillibridge reported that BCPA met on Thursday 12 May 2011 and discussed subjects such as the August 6<sup>th</sup> Bicentennial celebration, sharing of equipment between Newbury and Burton Townships and the Growth Partnership championed by Mr. Frank Samuel.  
Mrs. Lillibridge deferred the Finance report to Mr. Paquette.

Trees and Parks, Historic District: Ms. Swaney  
Ms. Swaney reported that a volunteer arborist will be in the Village in July trimming trees.

The Tree Commission is participating in Founders Day on June 19<sup>th</sup>.

Fire Department and Cemetery: Mr. Coleman  
Mr. Coleman had nothing to report.

Streets and Health District: Mr. Hauser  
Mr. Hauser was not present. Mr. Motil reported instead.

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Mr. Motil wanted permission from Council to hire seasonal help for watering flowers over the summer at \$8.50 per hour. He recommended hiring Jill Hansel. Council discussed the pros and cons. Suggestions were made to reduce the number of flower baskets in the future. However because the flowers were already in place Council agreed they needed to be watered. Mr. Motil stated that he could better utilize the two laborers and get more done if a seasonal laborer relieved them of the need to water for six hours, three times a week. Mrs. Lillibridge moved to hire Jill Hansel as a seasonal laborer for \$8.00 per hour and Mr. Rougé seconded the motion. Roll Call: Dianne Lillibridge – Yes, Gerald Rouge – Yes, Jeff Coleman – Yes, Linda Swaney – Yes, Craig Ronyak – Yes. Motion passed.

Mr. Motil noted that last years bricks were in place and the new bricks were on Ms. Swaney's porch. Mr. Motil asked how brick recipients were chosen. Ms. Swaney stated that the Tree Commission had some criteria it used. Mr. Motil offered two suggestions.

Mr. Larry Fritch has a crack sealing machine that he rents out. Delivery is \$200 and the material is \$1.00 a pound. Mr. Ronyak asked Mr. Motil to find out what kind of material.

Mr. Motil is also looking at a new chip and seal process. Mr. Ronyak stated that Ronyak Paving already did that style and the Village can take a look when Ronyak Paving does its next job.

Mr. Motil is obtaining quotes for chip seal projects on Rapids Road, Cook Street, Baird Street, and Garden Street.

Mr. Motil is meeting with a contractor who can inject concrete under the sidewalks of the park and lift them up even.

Sidewalk repairs are going to be started around the Village. The Street Department is patching holes in the roads with the Township hot box.

Mr. Motil will be getting a quote for a new salt hopper

Mr. Motil thanked Mr. Hansel, Mr. Wozniak, the Mayor and everyone else who helped out getting ready for the Memorial Day Celebration.

**Mayors Report:**

Mayor Blair reported to Council that Memorial Day went very well especially with the Park traffic shut down. Mayor Blair thanked the Legion for their work.

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Mayor Blair reminded everyone that Founders Day is this June 19<sup>th</sup>

Every fourth Saturday in the month during the summer the Chamber is holding a "Saturday in the Country" event with various businesses.

**Old Business:**

Mayor Blair informed Council that he had discussed the idea of allowing a hot dog vendor in the Park with local businesses and they were generally against it.

Council directed Mr. Motil to go forward with obtaining the crack sealing machine.

Mrs. Lillibridge stated that the crack sealing job done in the cemetery looked very good. Council agreed.

**New Business:**

Mr. Coleman relayed a complaint from a resident who did not think the Village should waste money street-sweeping down Evergreen Drive.

Mr. Coleman asked Mr. Koster to assist him in procuring flashing school lights for crosswalk areas near the school.

Mrs. Lillibridge asked for a follow-up on the speed study from Chief Smigelski. Chief said that some data was incomplete due to bad batteries.

Mrs. Kimpton asked about the manholes on West Center. The Mayor stated that Mr. Hess was working on the project and was waiting for a response from ODOT.

Mr. Paquette asked for permission to pay routine bills on time over the summer. Mr. Coleman moved to allow the Fiscal Officer to pay routine bills. Mrs. Lillibridge seconded the motion. By voice vote motion passed.

Mrs. Beaumier announced that the Legion would be celebrating the 4<sup>th</sup> of July on that date.

Mr. Coleman moved to adjourn and Mr. Ronyak seconded the motion. Meeting adjourned at 9:12 PM.

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Mayor

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Fiscal Officer