

**Council Meeting
9 August 2010**

Mayor Blair called the meeting to order at 7:00 PM.

Roll Call: Gerald Rougé – Yes, Linda Swaney – Yes, Craig Ronyak – No, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Charles Hauser – Yes.

Visitors: Jennell Dahlhausen, Joe Kozial, Chip Hess, Lois Hewitt, Marcianne Kimpton, Josh Echt, Jared Flynn, John Spelich, Al Skowron, Jack Garner, Cady Hutchinson, Rodney Giel, Kim Steigerwald, Richard Smigelski, Mike Sestak.

Mayor Blair recognized visitors.

Mayor Blair opened a discussion and interview process to select a new Zoning Inspector for the Village. Mayor asked each applicant present to introduce themselves and give a brief statement.

1. John Spelich introduced himself as being from West Farmington and working part time in Newton Falls as Court security and as the zoning inspector of West Farmington
2. Rodney Giel introduced himself as being from Burton Township and the assistant Zoning Inspector in Troy Township.
3. Kim Steigerwald introduced herself as being from Burton Township with experience in Planning and Development in Cuyahoga County.
4. Al Skowman introduced himself as being from Burton Township and a construction tradesman.
5. Cady Hutchinson introduced herself as being from Middlefield familiar with housing inspection and currently employed as an Environmental Health Director.

Ms. Lillibridge asked if they would all be available for meetings and the hours necessary for the position. They all replied in the affirmative.

Mr. Coleman asked that Council wait to make a decision until the next meeting so that Council could fairly evaluate each of the candidates. Council agreed with that suggestion.

Mayor Blair opened a discussion to fill the vacant Board of Public Affairs seat. Mr. Coleman asked Mr. Flynn if the Village was under any time pressure to fill the vacant seat immediately. Mr. Flynn replied that the Village could wait until the next meeting if Council wanted to. Mr. Coleman then suggested that the seat not be filled but rather that the BPA be done away with and a Village Administrator be appointed. Ms.

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Swaney asked Mr. Coleman if he meant to explore the possibility of going to a Village Administrator or just pass the needed legislation and do it. Mr. Coleman indicated that he was in favor of proceeding on the latter course. Council discussed this option and what it would entail for salary, whether the position would be part time or full time, and what would be the organizational structure and the water, sewer and streets department. Council asked for more information before going ahead. Mr. Flynn recommended that the BPA position be filled first, and then any discussion and change to the BPA could be decided in the future.

Ms. Swaney moved to enter executive session at 7:25 PM to discuss the candidates for the open BPA seat. Mr. Rougé seconded the motion. Roll Call: Linda Swaney – Yes, Gerald Rougé – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Charles Hauser –Yes.

Ms. Swaney moved to leave executive session at 7:38 PM. Mr. Rougé seconded the motion. Roll Call: Linda Swaney – Yes, Gerald Rougé – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Charles Hauser –Yes.

Mrs. Lillibridge moved to appoint Mrs. Judy Beaumier to open the Board of Public Affairs seat for the remainder of the unexpired term. Mr. Hauser seconded the motion. Roll Call: Dianne Lillibridge – Yes, Charles Hauser – Yes, Jeff Coleman – Yes, Gerald Rougé – Abstain, Linda Swaney – Yes. Motion passed.

Police Report:

Chief Smigelski reported that the Department assisted with the July 4th Fireworks and that the use of a bicycle patrol officer was very helpful. The Department also worked the 100 tractor Steam Parade for the Century Village.

The Department received two radar units valued at \$2800 for participating in a reporting study to the State.

Police Chief Smigelski reported that there were 313 activity calls for the month of July, 2 arrests, 57 traffic stops, and 3107 miles were put on the cruisers.

The Department is preparing for the Fair.

Chief Smigelski will be applying for a grant in September to purchase new radios for the Village.

Safety Town starts Wednesday August 11 and runs for four days. Chief reported that almost 40 children will be attending.

The Department continues to investigate crimes in the Village and has a very high rate of closure, solving over 90% of them.

Chief Smigelski recommended that the Village look into AAA for assistance with grants for the Village.

Engineers Report: Hess and Associates

Mr. Hess stated that he and Mr. Motil of the Street Department had met and discussed a repair at the intersection of Carlton and South Cheshire. ATT, the responsible party for the cable run and concrete overlay in the intersection, has agreed to determine the depth of the cables and grind down the concrete at their cost. The Village would then need to pay for applying new asphalt on top. Council agreed.

Fire Department: Chief Sestak

Chief Sestak reported that the department responded to 34 EMS calls and 4 fire calls in the Village in July. 1 of the EMS calls went to Burton Health Care. Calls to date for the year are 475, up from 419 at the same time last year.

Chief Sestak noted that BVFD and many other local units responded to an emergency at Burton Health Care when an overhead fire sprinkler main broke causing flooding and loss of power in the building.

Mr. Hauser asked the Chief to elaborate on the possible new Fire District. Chief Sestak confirmed with Mr. Paquette that the levy in the village is a renewal for 4.75 mills. The Chief noted that the Fire Department is gathering information to provide Council with the facts of a tax district.

Chief Sestak stated that the Fire Department is working on reviewing the ISO rating of the Village.

Zoning Inspector:

Mayor Blair will continue to handle the responsibilities of Zoning Inspector until a new Inspector is appointed.

Ordinances and Resolutions:

Ms. Swaney introduced Ordinance 2202-10, deleting the requirement for a cemetery board treasurer, and placed it on first reading.

Ms. Swaney introduced Ordinance 2203-10, amending the Village posting places for Ordinances and Resolutions, and placed it on first reading.

Ms. Swaney introduced Ordinance 2204-10, amending Section 913.15(a) of the Burton Tree Commission rules to eliminate the requirement that a certified arborist must be hired to remove trees within the right of way of the Village, and moved to waive further readings. Mr. Hauser seconded the motion. Roll Call: Linda Swaney – Yes, Charles Hauser – Yes, Jeff

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Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rougé – Yes. Motion passed

Ms. Swaney moved to adopt Ordinance 2204-10 and Mr. Hauser seconded the motion. Roll Call: Linda Swaney – Yes, Charles Hauser – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rougé – Yes. Ordinance 2204-10 is adopted.

Fiscal Officer:

Mr. Paquette reported that Morton Salt had tendered an offer of \$55.20/ton piled and \$52.75/ton dumped for road salt for the coming season. The Village agrees to a proposed maximum purchase amount of 375 tons. Mr. Paquette recommended acceptance.

Mr. Coleman moved to accept the Morton Salt offer and Ms. Swaney seconded the motion. By voice vote, motion approved.

Mr. Paquette reported that he and Mr. Hauser will be attending the RCAP conference on 24 and 25 August.

And Mr. Paquette forwarded an invitation to Council to attend a dinner meeting at Welshfield Inn on 21 September sponsored by the Berkshire Community Planning Association. Further details to follow.

Mr. Paquette asked for permission to go forward with obtaining professional assistance to write the LED light grant in the Park. Council agreed.

Mr. Paquette asked for a motion to pay approved bills. Mr. Rougé so moved. Mrs. Lillibridge seconded the motion. By voice vote the motion passed.

Mr. Paquette asked for approval of the minutes of 12 July 2010. Mrs. Lillibridge moved to accept the minutes as written. Mr. Coleman seconded the motion. By voice vote the motion passed.

Committee Reports

BPA, PLANNING COMMISSION and ARCHITECTURAL REVIEW BOARD, Mr. Rougé;

Mr. Rougé had nothing to report.

BZA, LOCAL GOVERNMENT and BOARD OF REVIEW, Mr. Ronyak;
Mr. Ronyak was not available to report.

FINANCES, ECONOMIC DEVELOPMENT COMMITTEE, BCPA, Mrs. Lillibridge;

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Mrs. Lillibridge reported that finances were still in the black. Mrs. Lillibridge stated that she had attended the last Burton Township meeting. The Township is working on roads and has hired an administrative assistant.

TREES and PARKS, GRANTS, HISTORIC DISTRICT ASSOCIATION, Ms. Swaney; Ms. Swaney reported that the Tree Commission is still working on trimming and removing trees.

The Historic District Association thought that the combined Founders Day Arbor Day celebration was a great idea

Ms. Swaney reported that the Village of Burton received a grant from the State under the auspices of the Certified Local Government status of the Village to identify the buildings in the historic district for the development of a walking tour brochure.

STREETS and CEMETERY, Mr. Coleman; Mr. Coleman reported that Mr. Motil is going after quotes for work on Rapids Road. Some work on sidewalks might take place if planning comes together. Repairs on the east parking lot were completed.

A quote for striping the Village parking lots and some crosswalks was received from GAW Enterprises in the amount of \$4900. Mr. Coleman moved to accept the \$4900 quote from GAW. Mr. Hauser seconded the motion. Roll Call: Jeff Coleman – Yes, Charles Hauser –Yes, Dianne Lillibridge – Yes, Gerald Rougé – Yes, Linda Swaney – Yes. Motion passed.

HEALTH DISTRICT ADVISORY REPRESENTATIVE, FIRE DEPARTMENT, Mr. Hauser; Mr. Hauser had nothing to report on the health district. Mr. Hauser added to Chief Sestak's report on the fire tax district noting that this was the first time that all participants involved had sat down together. Two Fire Department members and Mr. Ken Burnett of Burton Township are on a working committee to make recommendations on the district.

MAYORS Report;

Mayor Blair reminded Council that the Geauga County Fair is coming up and that residents should remain tolerant of the traffic and people as this is the time for the Village to show off.

Mr. Rougé asked about parking on the tree lawns. Council discussed and left enforcement to the Police as they are able.

Old Business:

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Mr. Coleman, discussing the personnel manual, asked Council to consider just passing the version of the Personnel Handbook before them as amended and make corrections as they come up. Council agreed. Mr. Paquette recommended that legislation be passed to make it effective.

Ms. Swaney introduced Ordinance 2198-10, amending and replacing the current Personnel Handbook, and placed it on first reading.

New Business;

Mayor Blair asked Council if they wanted to advertise on the radio for the upcoming Fair. Mr. Rougé moved to pay Radio Broadcasting Services to advertise for the Fair. Ms. Swaney seconded the motion. By voice vote, motion approved.

Ms. Dahlhausen asked Council to pay for the cost of her notary fee for use by the Village. Council discussed. Mr. Rougé moved to pay the fee. Ms. Swaney seconded the motion. By voice vote, motion approved.

Mr. Coleman commented that the Century Village concerts this year were great and highly recommended them.

Mayor Blair noted that the Library is celebrating its birthday on 19 August.

Mr. Coleman moved to adjourn. Ms. Swaney seconded the motion. Meeting adjourned at 8:39 PM

Mayor

Fiscal Officer